

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**September 1, 2015**  
**6:30 P.M.**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Regular Meeting August 18, 2015
2. Fire Department Report for the months of June and July, 2015
3. Bills and Payroll for the last half of August, 2015

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name for the record as well as stand when speaking.*

- Public comments/presentations and non-agenda items

**NEW BUSINESS**

1. Motion – Approve Council Decision Request 2015-1635: Rejecting the construction bids for the Heritage Park Project. (Cox)
2. Motion – Adopt Resolution No. 2015-2942: Approving a Development Agreement between the City of Mattoon, Lanman Oil Company, Inc., and Eastern Illinois Industries, Inc. to enable road construction east of Miller Road and south of IL Route 16. (Graven)
3. Motion – Approve Council Decision Request 2015-1636: Approving an engineering agreement with the Upchurch Group in the amount of \$83,263.22 for the design of the reconstruction of Marshall Avenue from 6th Street to 9th Street. (Graven) 14-00266-01-PV

**4. Motion – Adopt Resolution No. 2015-2943: Appropriating \$84,000 of Motor Fuel Tax Funds for the design engineering services for the reconstruction of Marshall Avenue between 6<sup>th</sup> Street and 9<sup>th</sup> Street. (Graven) 14-00266-01-PV**

**5. Motion – Approve Council Decision Request 2015-1637: Authorizing a five-year term engagement with Arthur Gallagher to serve as the City of Mattoon’s “Broker of Record” for property, casualty and workers compensation insurance; and authorizing the Mayor to sign the Insurance Services Agreement. (Gover)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Adjourn**

# CONSENT AGENDA ITEMS:

## UNAPPROVED MINUTES: Regular Meeting – August 18, 2015

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on August 18, 2015.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Public Works Director Dean Barber, Fire Chief Tony Nichols; Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett and City Clerk Susan O'Brien.

### CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the Regular meeting August 4, 2015; bills and payroll for the first half of August, 2015.

#### Bills and Payroll for the first half of August, 2015

<u>General Fund</u>			
Payroll		\$	284,633.68
Bills		\$	181,114.27
	Total	\$	<u>465,747.95</u>
<u>Hotel Tax Administration</u>			
Payroll		\$	2,663.55
Bills		\$	30,341.62
	Total	\$	<u>33,005.17</u>
<u>Arts Council</u>			
Bills		\$	328.00
	Total	\$	<u>328.00</u>
<u>Festival Mgt Fund</u>			
Bills		\$	4,660.67
	Total	\$	<u>4,660.67</u>
<u>Mobile Equipment Fund</u>			
Bills		\$	64,452.33
	Total	\$	<u>64,452.33</u>
<u>Insurance &amp; Tort Judgment</u>			
Bills		\$	5,451.00
	Total	\$	<u>5,451.00</u>

	<b><u>I - 57 East TIF Dist</u></b>		
Bills		\$	458.22
	Total	\$	458.22
	<b><u>Broadway East Bus. Dist</u></b>		
Bills		\$	2,796.82
	Total	\$	2,796.82
	<b><u>Capital Project Fund</u></b>		
Bills		\$	20,363.04
	Total	\$	20,363.04
	<b><u>Water Fund</u></b>		
Payroll		\$	32,017.89
Bills		\$	45,827.89
	Total	\$	77,845.78
	<b><u>Sewer Fund</u></b>		
Payroll		\$	39,352.18
Bills		\$	32,585.45
	Total	\$	71,937.63
	<b><u>Revolving Loan Fund</u></b>		
Bills		\$	90.00
	Total	\$	90.00
	<b><u>Heath Insurance Fund</u></b>		
Bills		\$	97,644.27
	Total	\$	97,644.27
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	20,891.65
	Total	\$	20,891.65

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public comments. Mr. Rob Stroud, reporter for the Journal Gazette, stated the new mayor of Decatur was Mattoon native, Julie Moore-Wolfe. Council acknowledged the appointment and discussed Mrs. Moore-Wolfe's relatives in Mattoon.

### **NEW BUSINESS**

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2015-1603, approving a variance to the sign ordinance for property located at 224 Richmond Avenue East to allow for a sign to be erected on existing pylons. Petitioner – Behrends Restaurants, Inc. (Denny's)

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2015-1603**

**AN ORDINANCE APPROVING A VARIANCE TO THE SIGN ORDINANCE OF THE MUNICIPALITY ON REAL ESTATE LOCATED AT 224 RICHMOND AVENUE EAST**

**WHEREAS**, there has been filed a written Petition by David Behrends requesting a sign variance at the property located at 224 Richmond Avenue East (PIN 06-0-04408-000).

**WHEREAS**, said site is zoned C3 Commercial and is located farther than 5,000 feet from Interstate 57, which does not allow the construction of Interstate signage; and

**WHEREAS**, the property has utilized Interstate signage in the past and is well suited for Interstate signage; and

**WHEREAS**, the Planning Commission held a properly noticed public hearing on August 11, 2015 for the City of Mattoon, Coles County, Illinois, and has recommended that the requested sign variance be granted; and

**WHEREAS** the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve a sign variance to allow the construction of Interstate signage at 224 Richmond Avenue East.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2.** A variance is hereby granted from requirements of the sign code as authorized by Section §160.13 of Chapter 160 of the Code of Ordinances of the City of Mattoon for real estate described as 224 Richmond Avenue East to allow construction of Interstate signage.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

**Section 5.** The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 18th day of August, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 18th day of August, 2015.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on August 18, 2015.

Mayor Gover opened the floor for comments/discussion. Administrator Gill noted there were no objections at the Planning Commission meeting with a constructional engineer stating the pylons would support the sign. Commissioner Owen inquired as to the number of signs which could be on the pylons. Administrator Gill stated the four square feet with two signs within the maximum square footage.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Special Ordinance No. 2015-1604, approving a special use for the property located at 1400 Hayes Avenue to allow construction of a communications tower. Petitioner – Central States Tower, L.L.C.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2015-1604**

**AN ORDINANCE GRANTING A SPECIAL USE AT 1400 HAYES AVENUE FOR  
CONSTRUCTION OF A COMMUNICATIONS TOWER**

**WHEREAS**, there has been filed a written Petition by Central States Tower requesting a special use to allow construction of a communications tower on the property located at 1400 Hayes Avenue (PIN 07-1-00432-000).

**WHEREAS**, said site is zoned I- Industrial, which requires a special use for communications towers; and,

**WHEREAS**, the property is well suited for a communications tower; and,

**WHEREAS**, the Planning Commission held a properly noticed public hearing on August 11, 2015 by the City of Mattoon, Coles County, Illinois, and has recommended that the requested special use be granted; and,

**WHEREAS** the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve said special use at 1400 Hayes Avenue, Mattoon, Illinois.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use allowing the construction of a communications tower to be located at 1400 Hayes Avenue.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 18th day of August, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 18th day of August, 2015.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on August 18, 2015.

Mayor Gover opened the floor for questions/comments/discussion/questions. Administrator Gill noted the property was zoned "I" Industrial which caused a special use of the property, fits on property, and had no objectors. Commissioner Hall inquired as to the location. Administrator Gill stated the tower would be on Howell Asphalt property. Mayor Gover called for further questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2015-1632, approving the re-appointments of Beth Heldebrandt, Jay Ferguson, Jenny Osborn, Rob Westcott and the appointment of Hans Warner to the Mattoon Arts Council for terms expiring on September 30, 2017.

Mayor Gover opened the floor for comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2015-1633, approving a \$7,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon YMCA for hosting three events: Last Chance Tri on October 4<sup>th</sup>, Ghouls in the Pool on October 24<sup>th</sup>, and Girls on the Run 5K on November 14, 2015 ; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2015-1634, approving a \$5,700 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon High School for hosting the Boys Golf Invitational on September 11-12<sup>th</sup> and the Girls Holiday Basketball Tournament to be held December 28-30, 2015; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

## **DEPARTMENT REPORTS:**

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted work on the development agreement with Director Barber and Upchurch for road construction; inspected the former Young's Radiator site finding further deterioration and graffiti with witnesses to be declared by September 1<sup>st</sup> (Electrical Inspector Matt Frederick, Building Inspector Luke Edwards, Bill Standerfer, and Dan Corrie, appraiser, inspected the site.) and depositions by October; and spoke with businesses such as Gowin's who had nothing at this time to disclose on potential purchasers of their business. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK had nothing new to report. Mayor Gover opened the floor for questions with no response.

FINANCE was attending a conference. Administrator Gill distributed the July Financial Statement and noted the difference as not receiving timely property taxes. Mayor Gover stated the Journal Gazette reported County Treasurer Edwards would try to send the collected taxes as soon as possible.

PUBLIC WORKS reviewed the development agreement of Lambo #3, described the construction of new road, and distributed a site plan layout, proposed development agreement, and aerial photo. Director Barber stated the roadway would be constructed with conforming plans and specifications and would be presented to the Council for dedication upon completion.



Council inquired about the construction. Director Barber stated the roadway would have eight inches of concrete, had no concerns, would definitely support, and had no assigned name yet. Director Barber updated Council on the CSO Satellite Treatment Facility Project stating good bids with Curry Construction's bid of \$5.6 million. Commissioner Owen inquired as to the City's borrowing for the project. Director Barber stated the first phase borrowing would be less than anticipated and would be on the second meeting in September for Council consideration. Mayor Gover opened the floor for questions with no response.

FIRE noted collections for MDA as ongoing, upcoming sale of t-shirts for Relay for Life, construction of a "she shed" for the Sarah Bush Lincoln Foundation annual auction during the Festival of Trees event, high-angle training on the water tower, and return of Engine 21 at the end of the month. Mayor Gover opened the floor for questions with no response.

POLICE noted the speed sign from grant money should be in Friday to be used for high traffic areas and school zones; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM noted finishing up with the Bagelfest and 4<sup>th</sup> of July reports, working on programming for the Arts in 2016, and adding blogging and Instagram to outlets for Tourism notices. Mayor Gover opened the floor for questions with no response.

#### **COMMENTS BY THE COUNCIL**

Commissioner Graven announced and elaborated on the Relay for Life event this weekend in Peterson Park. Commissioner Hall inquired as to IDOT's project on Route 16 going east of Mattoon. Director Barber would let Council know after he contacted IDOT. Commissioners Cox and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:57 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk

# **DEPARTMENT REPORTS:**

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# Mattoon Fire

## Incident Type Report (Summary)

Alarm Date Between {06/01/2015} And  
{06/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
131 Passenger vehicle fire	2	1.00%	\$17,250	100.00%
140 Natural vegetation fire, Other	1	0.50%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.50%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.50%	\$0	0.00%
	<b>5</b>	<b>2.49%</b>	<b>\$17,250</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
3201 EMS Transfer	13	6.47%	\$0	0.00%
3202 EMS Non-Emergency Transport	5	2.49%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	107	53.23%	\$0	0.00%
3211 Motor Vehicle Collision	12	5.97%	\$0	0.00%
3230 Motor vehicle/bicycle accident (MV Bcy)	1	0.50%	\$0	0.00%
357 Extrication of victim(s) from machinery	1	0.50%	\$0	0.00%
	<b>139</b>	<b>69.15%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	0.50%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.50%	\$0	0.00%
424 Carbon monoxide incident	3	1.49%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.50%	\$0	0.00%
444 Power line down	1	0.50%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.50%	\$0	0.00%
	<b>8</b>	<b>3.98%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
5311 Smoke or odor investigation	3	1.49%	\$0	0.00%
550 Public service assistance, Other	5	2.49%	\$0	0.00%
551 Assist police or other governmental agency	1	0.50%	\$0	0.00%
553 Public service	2	1.00%	\$0	0.00%
5532 Public Education Detail	3	1.49%	\$0	0.00%
554 Assist invalid	1	0.50%	\$0	0.00%
	<b>15</b>	<b>7.46%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	3	1.49%	\$0	0.00%
611 Dispatched & cancelled en route	2	1.00%	\$0	0.00%
6111 Canceled en route by another agency	1	0.50%	\$0	0.00%
622 No Incident found on arrival at dispatch address	2	1.00%	\$0	0.00%

**Mattoon Fire**

**Incident Type Report (Summary)**

**Alarm Date Between {06/01/2015} And  
{06/30/2015}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>6 Good Intent Call</b>				
671 HazMat release investigation w/no HazMat	1	0.50%	\$0	0.00%
	<b>9</b>	<b>4.48%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	0.50%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.50%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.50%	\$0	0.00%
730 System malfunction, Other	4	1.99%	\$0	0.00%
733 Smoke detector activation due to malfunction	4	1.99%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	1.00%	\$0	0.00%
740 Unintentional transmission of alarm, Human error	4	1.99%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	0.50%	\$0	0.00%
744 Detector activation, no fire - unintentional	1	0.50%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	4	1.99%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	2	1.00%	\$0	0.00%
	<b>25</b>	<b>12.44%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 201**

**Total Est Loss:**

**\$17,250**

# Mattoon Fire

## Incident Type Report (Summary)

Alarm Date Between {07/01/2015} And  
{07/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	0.84%	\$120,000	90.36%
1110 Fire in structure, structure not involved	1	0.42%	\$800	0.60%
113 Cooking fire, confined to container	1	0.42%	\$0	0.00%
121 Fire in mobile home used as fixed residence	1	0.42%	\$4,000	3.01%
131 Passenger vehicle fire	1	0.42%	\$8,000	6.02%
150 Outside rubbish fire, Other	1	0.42%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.42%	\$0	0.00%
	<b>8</b>	<b>3.36%</b>	<b>\$132,800</b>	<b>99.99%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
3201 EMS Transfer	16	6.72%	\$0	0.00%
3202 EMS Non-Emergency Transport	5	2.10%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	54	64.71%	\$0	0.00%
3211 Motor Vehicle Collision	11	4.62%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.42%	\$0	0.00%
	<b>187</b>	<b>78.57%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	0.42%	\$0	0.00%
	<b>1</b>	<b>0.42%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
5310 Smoke or odor investigation, no problem found	4	1.68%	\$0	0.00%
5311 Smoke or odor investigation	4	1.68%	\$0	0.00%
542 Animal rescue	1	0.42%	\$0	0.00%
550 Public service assistance, Other	4	1.68%	\$0	0.00%
553 Public service	1	0.42%	\$0	0.00%
5531 Inspection Detail	2	0.84%	\$0	0.00%
5532 Public Education Detail	2	0.84%	\$0	0.00%
5533 Residential Alarm Check	1	0.42%	\$0	0.00%
571 Cover assignment, standby, moveup	6	2.52%	\$0	0.00%
5710 Rapid Intervention Team Mutual Aid	1	0.42%	\$0	0.00%
	<b>26</b>	<b>10.92%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	0.42%	\$0	0.00%

**Mattoon Fire**

**Incident Type Report (Summary)**

**Alarm Date Between {07/01/2015} And  
{07/31/2015}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>6 Good Intent Call</b>				
	1	0.42%	\$0	0.00%
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	0.42%	\$0	0.00%
730 System malfunction, Other	6	2.52%	\$0	0.00%
734 Heat detector activation due to malfunction	1	0.42%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.42%	\$0	0.00%
740 Unintentional transmission of alarm, Other	3	1.26%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	0.42%	\$0	0.00%
744 Detector activation, no fire - unintentional	1	0.42%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	0.42%	\$0	0.00%
	<b>15</b>	<b>6.30%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 238**

**Total Est Loss:**

**\$132,800**

# **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON NEXT PAGE.

## CITY OF MATTOON

8-28-15 PAYROLL

8-8-15/8-21-15

CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 5,240.74
	110 5120-114	COMPENSATED ABSENCES	\$ 47.20
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,247.44
	110 5130-114	COMPENSATED ABSENCES	\$ 15.78
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,419.88
	110 5150-114	COMPENSATED ABSENCES	\$ 73.92
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 4,730.98
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 12,917.05
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 9,478.24
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 67,538.04
	110 5213-113	OVERTIME	\$ 102.37
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 4,314.33
	110 5214-113	OVERTIME	\$ 324.00
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 2,579.63
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 69,370.95
	110 5241-113	OVERTIME	\$ 7,069.90
	110 5241-114	COMPENSATED ABSENCES	\$ 14,794.24
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,015.08
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,671.77
	110 5310-114	COMPENSATED ABSENCES	\$ 94.39
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 19,706.55
	110 5320-112	SALARIES OF TEMP EMPLOYEES	\$ 924.00
	110 5320-113	OVERTIME	\$ 397.90
	110 5320-114	COMPENSATED ABSENCES	\$ 1,046.00
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 3,217.10
	110 5381-112	SALARIES OF TEMP EMPLOYEES	\$ 638.00
	110 5381-113	OVERTIME	\$ 36.41
	110 5381-114	COMPENSATED ABSENCES	\$ 357.46
EQUIPMENT MAINTENANCE	110 5390-111	SALARIES OF REG EMPLOYEES	\$ 1,752.70
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 5,456.00
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 756.00
	110 5511-114	COMPENSATED ABSENCES	\$ 1,002.50
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,321.67
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 1,365.00
	110 5512-113	OVERTIME	\$ 604.83
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 3,340.54
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 2,593.50
		*** FUND 110 TOTALS ***	\$ 256,039.00
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 1,755.10
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 522.00
	122 5653-114	COMPENSATED ABSENCES	\$ 195.01
		*** FUND 122 TOTALS ***	\$ 2,472.11



## CITY OF MATTOON

8-28-15 PAYROLL

8-8-15/8-21-15

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 10,347.83
	211 5353-112	SALARIES OF TEMP EMPLOYEES	\$ 388.50
	211 5353-113	OVERTIME	\$ 1,037.14
	211 5353-114	COMPENSATED ABSENCES	\$ 1,445.33
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 7,809.14
	211 5354-112	SALARIES OF TEMP EMPLOYEES	\$ 924.00
	211 5354-113	OVERTIME	\$ 748.19
	211 5354-114	COMPENSATED ABSENCES	\$ 634.29
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,759.06
	211 5355-114	COMPENSATED ABSENCES	\$ 326.63
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 5,177.00
	211 5356-114	COMPENSATED ABSENCES	\$ 106.94
		*** FUND 211 TOTALS ***	\$ 34,704.05
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 5,831.97
	212 5342-113	OVERTIME	\$ 92.15
	212 5342-114	COMPENSATED ABSENCES	\$ 2,095.84
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 14,683.67
	212 5344-112	SALARIES OF TEMP EMPLOYEES	\$ 787.50
	212 5344-113	OVERTIME	\$ 206.08
	212 5344-114	COMPENSATED ABSENCES	\$ 800.83
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,759.08
	212 5345-114	COMPENSATED ABSENCES	\$ 326.63
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 5,177.01
	212 5346-114	COMPENSATED ABSENCES	\$ 106.94
		*** FUND 212 TOTALS ***	\$ 35,867.70
		*** GRAND TOTALS ***	\$ 329,082.86

## CITY OF MATTOON

8-28-15 PAYROLL

8-8-15/8-21-15

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
REGULAR PAY	40	2,191.50	\$ 44,503.55
SICK PAY-AFSCME	17	143.5	\$ 3,817.89
SALARY PAY	122	9,781.60	\$ 249,343.74
HOLIDAY PAY-REGULAR	31	119	\$ 2,909.55
OVERTIME PAY	29	280	\$ 10,618.97
VACATION PAY	17	204	\$ 5,569.22
CAPTAIN PAY	2	48	\$ 48.00
VACATION PAY	9	360	\$ 9,308.45
PEHP	28	28	\$ 350.00
SICK-NON UNION	3	18	\$ 563.24
SICK-FD UNION	2	57	\$ 1,301.58
COMP PAID	3	9	\$ 235.04
COMP EARNED	4	45	\$ -
BURIAL PAY	1	1	\$ 67.00
BACK PAY	1	1	\$ 165.19
SHIFT PAY	3	152	\$ 112.48
SHIFT PAY	5	264	\$ 168.96

VENDOR SET: 01 CITY OF MATTOON

BANK: ACBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 505 ARTS COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-005640	CDW GOVERNMENT	I-XL23161	110 5505-540	ADVERTISING	: ADOBE	126609	295.00
						VENDOR 01-005640 TOTALS	295.00
01-046000	NIEMANN FOODS INC	I-1787150	110 5505-319	SUPPLIES	: PLATES, DELI TRAYS, WA	126610	95.12
						VENDOR 01-046000 TOTALS	95.12
						DEPARTMENT 505 ARTS COUNCIL TOTAL:	390.12
						VENDOR SET 110 GENERAL FUND TOTAL:	390.12
						REPORT GRAND TOTAL:	390.12

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	110-5505-319	SUPPLIES	95.12	0	95.12-	Y	
	110-5505-540	ADVERTISING	295.00	0	618.00-	Y	
		TOTAL:	390.12				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-505	ARTS COUNCIL	390.12
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110 TOTAL	GENERAL FUND	390.12
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	** TOTAL **	390.12

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-017200	FIRE PENSION FUND	I-201508211071	110 2172-001	DUE TO FIREFI:	AUGUST PPRT	126580	5,732.69
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VENDOR 01-017200 TOTALS							5,732.69
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01-030100	MATTOON PUBLIC LIBRARY	I-201508211069	110 2172-000	DUE TO LIBRAR:	AUGUST PPRT	126584	929.63
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VENDOR 01-030100 TOTALS							929.63
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01-038700	POLICE PENSION FUND	I-201508211070	110 2172-002	DUE TO POLICE:	AUGUST PPRT	126586	5,732.69
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VENDOR 01-038700 TOTALS							5,732.69
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DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	12,395.01
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01-000343	TIMOTHY LEE QUAKENBUSH	I-201508281161	110 5110-827	VGT ALLOCATIO:	DEMO 401 N 20TH	126599	9,000.00
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VENDOR 01-000343 TOTALS							9,000.00
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01-008200	COLES CO REGIONAL PLAN	I-5781	110 5110-579	MISC OTHER PU:	JULY TA BILLING	126648	590.13
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VENDOR 01-008200 TOTALS							590.13
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DEPARTMENT 110	CITY COUNCIL	TOTAL:	9,590.13
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01-000051	AMERICAN LEGAL PUBLISH	I-0106179	110 5120-519	OTHER PROFESS:	15/16 INTERNET CODIF	126626	495.00
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VENDOR 01-000051 TOTALS							495.00
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01-024060	IL DEPT OF NATURAL RES	I-201508211074	110 5120-802	HUNTING/FISHI:	CITY CLERK 8-11/17 H	000002	7.00
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01-024060	IL DEPT OF NATURAL RES	I-201508281157	110 5120-802	HUNTING/FISHI:	CITY CLERK 8-18/24 H	000000	37.50
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VENDOR 01-024060 TOTALS							44.50
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01-038800	CITY DIRECTORIES	I-83499512	110 5120-340	BOOKS & PERIO:	CITY DIRECTORIES	126645	257.00
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VENDOR 01-038800 TOTALS							257.00
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DEPARTMENT 120	CITY CLERK	TOTAL:	796.50
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VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 130 CITY ADMINISTRATOR

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-201508271154	110 5130-561	BUSINESS MEET: CHARLESTON COUNTRY C	126640	126640	19.86
01-002170	BUSINESS CARD	I-201508271154	110 5130-561	BUSINESS MEET: BRICK HOUSE	126640	126640	23.28
01-002170	BUSINESS CARD	I-201508271154	110 5130-561	BUSINESS MEET: JOE'S PIZZA	126640	126640	7.88
01-002170	BUSINESS CARD	I-201508271154	110 5130-571	DUES & MEMBER: PROGRESSIVE BUSINESS	126640	126640	299.00
						VENDOR 01-002170 TOTALS	350.02
						DEPARTMENT 130 CITY ADMINISTRATOR TOTAL:	350.02
01-002931	BETH WRIGHT	I-201508271153	110 5150-562	TRAVEL & TRAI: TRAVEL 8-15/18	126724	126724	876.23
						VENDOR 01-002931 TOTALS	876.23
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	876.23
01-001620	VERIZON WIRELESS	I-9750714582	110 5170-533	CELLULAR PHON: MOBILES	126718	126718	69.83
						VENDOR 01-001620 TOTALS	69.83
01-002170	BUSINESS CARD	I-201508271154	110 5170-851	WIDE AREA NET: AMAZON.COM	126640	126640	2,046.50
01-002170	BUSINESS CARD	I-201508271154	110 5170-311	OFFICE SUPPLI: BUFFALO AMERICAS	126640	126640	10.00
						VENDOR 01-002170 TOTALS	2,056.50
01-005640	CDW GOVERNMENT	I-XL88177	110 5170-316	TOOLS & EQUIP: IT EQUIPMENT & SUPPL	126641	126641	283.00
01-005640	CDW GOVERNMENT	I-XM48756	110 5170-316	TOOLS & EQUIP: IT EQUIPMENT & SUPPL	126641	126641	14.00
						VENDOR 01-005640 TOTALS	297.00
01-015410	EZ PARCEL & BUSINESS S	I-101922	110 5170-319	MISCELLANEOUS: SHIPPING	126657	126657	26.42
						VENDOR 01-015410 TOTALS	26.42
01-020975	HEART TECHNOLOGIES INC	I-70770	110 5170-516	TECHNOLOGY SU: MPDMSA HP CARE PACK	126665	126665	1,024.00
						VENDOR 01-020975 TOTALS	1,024.00
						DEPARTMENT 170 COMPUTER INFO SYSTEMS TOTAL:	3,473.75

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001375	ADAM JENKINS	I-201508261110	110 5211-562	TRAVEL & TRAI:	MEALS 9-15/18	126674	118.00
					VENDOR 01-001375 TOTALS		118.00
01-001402	JEFF STANDARD	I-201508261111	110 5211-562	TRAVEL & TRAI:	MEALS 9-15/16	126708	59.00
					VENDOR 01-001402 TOTALS		59.00
01-001583	RESERVE ACCOUNT	I-201508261112	110 5211-531	POSTAGE	: REFILL POSTAGE METER 126701		600.00
					VENDOR 01-001583 TOTALS		600.00
01-001611	DON SWEENEY	I-201508261109	110 5211-562	TRAVEL & TRAI:	MEALS 9-15/18	126713	118.00
					VENDOR 01-001611 TOTALS		118.00
01-001620	VERIZON WIRELESS	I-9750714582	110 5211-533	CELLULAR PHON:	MOBILES	126718	693.51
					VENDOR 01-001620 TOTALS		693.51
01-002170	BUSINESS CARD	I-201508271154	110 5211-319	MISCELLANEOUS:	SMOKYS HOUSE BBQ	126640	40.96
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	ROCK RIVER ARMS	126640	67.43
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	MIDWAY USA	126640	26.38
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	FULTON ARMORY	126640	49.95
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	KNS PRECISION	126640	22.15
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	BROWNELLS	126640	656.53
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	BROWNELLS	126640	23.94
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	AMAZON	126640	80.42
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	AMAZON	126640	6.10
01-002170	BUSINESS CARD	I-201508271154	110 5211-562	TRAVEL & TRAI:	LA QUINTA	126640	278.22
01-002170	BUSINESS CARD	I-201508271154	110 5211-562	TRAVEL & TRAI:	GUIDANCE SOFTWARE	126640	795.00
01-002170	BUSINESS CARD	I-201508271154	110 5211-562	TRAVEL & TRAI:	GUIDANCE SOFTWARE	126640	795.00
01-002170	BUSINESS CARD	I-201508271154	110 5211-316	TOOLS & EQUIP:	PK FIREARMS	126640	139.70
01-002170	BUSINESS CARD	I-201508271154	110 5211-562	TRAVEL & TRAI:	BEST WESTERN	126640	413.05
					VENDOR 01-002170 TOTALS		3,394.83
01-002820	CELLEBRITE USA, INC.	I-159049	110 5211-562	TRAVEL & TRAI:	MOBILE EXAMINER COUR	126642	3,850.00
					VENDOR 01-002820 TOTALS		3,850.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003441	JOHN FARRAR	I-201508271142	110 5211-562	TRAVEL & TRAI:	REIMBURSE MILEAGE	126658	50.40
					VENDOR 01-003441 TOTALS		50.40
01-003442	CHRIS KEPLEY	I-201508271141	110 5211-562	TRAVEL & TRAI:	REIMBURSE MILEAGE	126676	50.40
					VENDOR 01-003442 TOTALS		50.40
01-003443	ALEX HESSE	I-201508271140	110 5211-562	TRAVEL & TRAI:	REIMBURSE MILEAGE	126666	51.75
					VENDOR 01-003443 TOTALS		51.75
01-023800	CONSOLIDATED COMMUNICA	I-201508261116	110 5211-532	TELEPHONE	: 045-2243	126651	61.03
					VENDOR 01-023800 TOTALS		61.03
01-029307	WIRELESS MIKE'S	I-MTTNWIN53360	110 5211-535	RADIOS	: CHARGER	126723	23.99
					VENDOR 01-029307 TOTALS		23.99
01-037800	RAY O'HERRON CO	I-1545450-IN	110 5211-316	TOOLS & EQUIP:	RAY O'HERRON CO	126700	310.05
					VENDOR 01-037800 TOTALS		310.05
01-038331	PF PETTIBONE & CO	I-33775	110 5211-550	PRINTING & BI:	WARNING TICKETS	126693	392.30
					VENDOR 01-038331 TOTALS		392.30
01-038400	PITNEY BOWES INC	I-5093316-AU15	110 5211-531	POSTAGE	: POSTAGE MACHINE LEAS	126695	130.26
					VENDOR 01-038400 TOTALS		130.26
01-038700	POLICE PENSION FUND	I-201508261091	110 5211-232	POLICE PENSIO:	PROPERTY TAX DIST	126597	232,649.23
					VENDOR 01-038700 TOTALS		232,649.23
01-038800	CITY DIRECTORIES	I-83499512	110 5211-319	MISCELLANEOUS:	CITY DIRECTORIES	126645	257.00
					VENDOR 01-038800 TOTALS		257.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039405	PUBLIC AGENCY TRAINING	I-196586	110 5211-562	TRAVEL & TRAI:	SEMINAR 10/14-15	126698	590.00
					VENDOR 01-039405 TOTALS		590.00
01-040400	RYDIN DECAL	I-310148	110 5211-550	PRINTING & BI:	RYDIN DECAL	126702	159.74
					VENDOR 01-040400 TOTALS		159.74
01-043522	STAPLES CREDIT PLAN	I-201508261113	110 5211-311	OFFICE SUPPLI:	OFFICE SUPPLIES	126711	1,007.10
					VENDOR 01-043522 TOTALS		1,007.10
01-046715	WAVE GRAPHICS	I-13907	110 5211-550	PRINTING & BI:	FIELD INTERVIEW CARD	126722	310.00
					VENDOR 01-046715 TOTALS		310.00
DEPARTMENT 211 POLICE ADMINISTRATION						TOTAL:	244,876.59
01-001112	COLES CO CRIMESTOPPERS	I-201508261115	110 5212-579	MISC OTHER PU:	TIP SOFT SOFTWARE	126647	420.00
					VENDOR 01-001112 TOTALS		420.00
01-002170	BUSINESS CARD	I-201508271154	110 5212-319	MISCELLANEOUS:	MERITLINE.COM	126640	77.99
					VENDOR 01-002170 TOTALS		77.99
DEPARTMENT 212 CRIMINAL INVESTIGATION						TOTAL:	497.99
01-002170	BUSINESS CARD	I-201508271154	110 5213-319	MISCELLANEOUS:	AMAZON	126640	28.49
					VENDOR 01-002170 TOTALS		28.49
01-037800	RAY O'HERRON CO	I-1543630-IN	110 5213-319	MISCELLANEOUS:	RAY O'HERRON CO	126700	163.35
01-037800	RAY O'HERRON CO	I-1544082-IN	110 5213-319	MISCELLANEOUS:	CITATION HOLDERS	126700	105.85
01-037800	RAY O'HERRON CO	I-1544656-IN	110 5213-319	MISCELLANEOUS:	BATTERIES	126700	1,157.98
01-037800	RAY O'HERRON CO	I-1546370-IN	110 5213-319	MISCELLANEOUS:	RAY O'HERRON CO	126700	132.94
					VENDOR 01-037800 TOTALS		1,560.12
DEPARTMENT 213 PATROL						TOTAL:	1,588.61

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 214 K-9 SERVICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001404	RYAN HURST	I-201508211062	110 5214-319	MISCELLANEOUS:	REIMB USPCA TRIAL	126581	60.00
						VENDOR 01-001404 TOTALS	60.00
						DEPARTMENT 214 K-9 SERVICE	TOTAL: 60.00
01-001487	AUTOZONE, INC.	I-0637247028	110 5223-319	MISCELLANEOUS:	BUG & TAR REMOVER	126629	12.66
						VENDOR 01-001487 TOTALS	12.66
01-002019	BARBECK COMMUNICATIONS	I-235379	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	126630	225.00
						VENDOR 01-002019 TOTALS	225.00
01-034603	MEARS AUTOMOTIVE, INC.	I-16975	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	126683	27.28
01-034603	MEARS AUTOMOTIVE, INC.	I-16976	110 5223-434	REPAIR OF VEH:	OIL CHANGE	126683	24.45
01-034603	MEARS AUTOMOTIVE, INC.	I-16979	110 5223-434	REPAIR OF VEH:	OIL CHANGE	126683	42.94
01-034603	MEARS AUTOMOTIVE, INC.	I-16981	110 5223-434	REPAIR OF VEH:	OIL CHANGE	126683	24.45
01-034603	MEARS AUTOMOTIVE, INC.	I-16982	110 5223-434	REPAIR OF VEH:	OIL CHANGE	126683	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-16983	110 5223-434	REPAIR OF VEH:	OIL CHANGE	126683	24.45
01-034603	MEARS AUTOMOTIVE, INC.	I-16984	110 5223-434	REPAIR OF VEH:	OIL CHANGE	126683	24.45
01-034603	MEARS AUTOMOTIVE, INC.	I-16987	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	126683	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-17008	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	126683	19.99
01-034603	MEARS AUTOMOTIVE, INC.	I-17036	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	126683	262.73
						VENDOR 01-034603 TOTALS	529.54
01-037800	RAY O'HERRON CO	I-1544338-IN	110 5223-316	TOOLS & EQUIP:	SPOTLIGHT HANDLE	126700	74.36
						VENDOR 01-037800 TOTALS	74.36
01-041000	SECRETARY OF STATE	I-201508261108	110 5223-319	MISCELLANEOUS:	RENEW STICKERS	126705	202.00
						VENDOR 01-041000 TOTALS	202.00
01-044200	KC SUMMERS BUICK	I-6210893	110 5223-434	REPAIR OF VEH:	TAHOE REPAIRS	126675	49.14
						VENDOR 01-044200 TOTALS	49.14
						DEPARTMENT 223 AUTOMOTIVE SERVICES	TOTAL: 1,092.70

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001408	INDUSTRIAL MECHANICAL	I-7703	110 5224-439	OTHER REPAIR	: VALVE ACTUATOR BRACK	126671	130.00
						VENDOR 01-001408 TOTALS	130.00
01-008600	COLES MOULTRIE ELECTRI	I-201508261114	110 5224-321	UTILITIES	: PISTOL RANGE	126649	92.99
						VENDOR 01-008600 TOTALS	92.99
01-033800	MATTOON WATER DEPT	I-201508120999	110 5224-321	UTILITIES	: 221 S 17TH	000014	40.70
01-033800	MATTOON WATER DEPT	I-201508121000	110 5224-321	UTILITIES	: 1710 WABASH	000015	166.00
						VENDOR 01-033800 TOTALS	206.70
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	429.69
01-001070	AMEREN ILLINOIS	I-201508261131	110 5241-321	UTILITIES	: 2700 MARSHALL	126615	81.01
						VENDOR 01-001070 TOTALS	81.01
01-001620	VERIZON WIRELESS	I-9750714582	110 5241-532	TELEPHONE	: MOBILES	126718	267.27
						VENDOR 01-001620 TOTALS	267.27
01-001984	BOUND TREE MEDICAL, LL	I-81887234	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	126638	411.41
						VENDOR 01-001984 TOTALS	411.41
01-002170	BUSINESS CARD	I-201508271154	110 5241-311	OFFICE SUPPLI:	STAPLES	126640	22.99
01-002170	BUSINESS CARD	I-201508271154	110 5241-578	AMBULANCE BIL:	STAPLES	126640	58.50
01-002170	BUSINESS CARD	I-201508271154	110 5241-562	TRAVEL & TRAI:	IL DEPT OF PUBLIC HE	126640	41.75
						VENDOR 01-002170 TOTALS	123.24
01-002672	STRYKER SALES CORPORAT	I-1770848M	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	126712	2,838.60
						VENDOR 01-002672 TOTALS	2,838.60

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002949	REX BARNES	I-201508261104	110 5241-562	TRAVEL & TRAI:	MEALS 8/6 & 8/15	126631	20.00
					VENDOR 01-002949 TOTALS		20.00
01-003082	ALEXIS FIRE EQUIPMENT	I-0053572-IN	110 5241-433	REPAIR OF MAC:	ALEXIS FIRE EQUIPMEN	126611	700.00
					VENDOR 01-003082 TOTALS		700.00
01-015410	EZ PARCEL & BUSINESS S	I-101990	110 5241-531	POSTAGE	: SHIPPING	126657	17.72
					VENDOR 01-015410 TOTALS		17.72
01-017000	FIRE EQUIPMENT SERVICE	I-227774	110 5241-433	REPAIR OF MAC:	EXTINGUISHER MNTCE	126660	1,008.00
					VENDOR 01-017000 TOTALS		1,008.00
01-017200	FIRE PENSION FUND	I-201508261090	110 5241-233	FIREFIGHTERS :	PROPERTY TAX DIST	126595	225,340.23
					VENDOR 01-017200 TOTALS		225,340.23
01-023800	CONSOLIDATED COMMUNICA	I-201508251086	110 5241-532	TELEPHONE	: 234-2448	126651	45.29
					VENDOR 01-023800 TOTALS		45.29
01-032980	FRED THROM	I-11583	110 5241-433	REPAIR OF MAC:	FRED THROM	126681	157.56
					VENDOR 01-032980 TOTALS		157.56
01-038375	DAN PILSON AUTO CENTER	I-625787	110 5241-434	REPAIR OF VEH:	REPAIRS	126654	548.38
					VENDOR 01-038375 TOTALS		548.38
01-040451	S & S SERVICE CO	I-60811	110 5241-434	REPAIR OF VEH:	UNIT 26 REPAIRS	126703	121.35
					VENDOR 01-040451 TOTALS		121.35
01-045820	WALMART COMMUNITY BRC	I-201508271152	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	126720	19.91
					VENDOR 01-045820 TOTALS		19.91

DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL: 231,699.97

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 261 COMMUNITY DEVELOPMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003213	DYLAN PHILPOTT	I-201508281162	110 5261-579	MISC OTHER PU:	AUGUST MOWING	126694	355.00
					VENDOR 01-003213 TOTALS		355.00
01-023800	CONSOLIDATED COMMUNICA	I-201508271155	110 5261-532	TELEPHONE	: 234-7367	126651	178.71
					VENDOR 01-023800 TOTALS		178.71
DEPARTMENT 261 COMMUNITY DEVELOPMENT						TOTAL:	533.71
01-001620	VERIZON WIRELESS	I-9750714582	110 5310-533	CELLULAR PHON:	MOBILES	126718	35.03
					VENDOR 01-001620 TOTALS		35.03
01-039210	ADVANCED DISPOSAL	I-F50000427932	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	126577	1,380.77
01-039210	ADVANCED DISPOSAL	I-F50000429353	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	126577	345.88
01-039210	ADVANCED DISPOSAL	I-F50000429358	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	126577	103.86
					VENDOR 01-039210 TOTALS		1,830.51
01-043522	STAPLES CREDIT PLAN	I-201508211066	110 5310-311	OFFICE SUPPLI:	OFFICE SUPPLIES	126588	40.28
01-043522	STAPLES CREDIT PLAN	I-201508211066	110 5310-311	OFFICE SUPPLI:	OFFICE SUPPLIES	126588	51.15
					VENDOR 01-043522 TOTALS		91.43
01-049003	XEROX CORPORATION	I-080638105	110 5310-814	PRINT/COPY MA:	COPIER LX7-381245	126725	44.46
					VENDOR 01-049003 TOTALS		44.46
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	2,001.43
01-001213	DIESEL SPEED REPAIR, I	I-13576	110 5320-433	REPAIR OF MAC:	REPLACE COOLING SYST	126656	205.94
					VENDOR 01-001213 TOTALS		205.94
01-001620	VERIZON WIRELESS	I-9750714582	110 5320-533	CELLULAR PHON:	MOBILES	126718	0.56
					VENDOR 01-001620 TOTALS		0.56

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002197	KNAPHEIDE TRUCK EQUIPM	I-QYS34627	110 5320-318	VEHICLE PARTS:	CLUTCH,PULLEY IDLER	126677	102.48
					VENDOR 01-002197 TOTALS		102.48
01-002657	JAMES BIALESCHKI	I-201508271139	110 5320-351	CONCRETE	: GUTTER COST SHARING	126636	245.00
					VENDOR 01-002657 TOTALS		245.00
01-002753	MONROE TRUCK EQUIPMENT	I-309321	110 5320-318	VEHICLE PARTS:	MONROE TRUCK EQUIPME	126687	97.69
					VENDOR 01-002753 TOTALS		97.69
01-003206	BIRKEYS	I-P78895	110 5320-318	VEHICLE PARTS:	BULBS	126637	26.00
					VENDOR 01-003206 TOTALS		26.00
01-003438	CLAYTON WARFEL	I-201508261095	110 5320-562	TRAVEL & TRAI:	REIMBURSE CDL	126721	50.00
					VENDOR 01-003438 TOTALS		50.00
01-025600	ILMO PRODUCTS COMPANY	I-201508251081	110 5320-440	RENTALS	: CYLINDER RENTAL,WELD	126669	9.00
01-025600	ILMO PRODUCTS COMPANY	I-201508251081	110 5320-316	TOOLS & EQUIP:	CYLINDER RENTAL,WELD	126669	45.26
					VENDOR 01-025600 TOTALS		54.26
01-033800	MATTOON WATER DEPT	I-201508110931	110 5320-321	UTILITIES	: 212 N 12TH	000001	9.82
01-033800	MATTOON WATER DEPT	I-201508110932	110 5320-321	UTILITIES	: 221 N 12TH	000002	58.91
01-033800	MATTOON WATER DEPT	I-201508251083	110 5320-321	UTILITIES	: 420 N LOGAN	000002	34.55
					VENDOR 01-033800 TOTALS		103.28
01-038300	PERRY'S LOCKSMITH	I-64141	110 5320-319	MISCELLANEOUS:	KEYS	126692	5.00
01-038300	PERRY'S LOCKSMITH	I-64166	110 5320-316	TOOLS & EQUIP:	KEY	126692	2.50
					VENDOR 01-038300 TOTALS		7.50
01-040467	SAFETY COMPLIANCE	I-27053	110 5320-313	MEDICAL & SAF:	SAFETY GLASSES	126704	37.73
					VENDOR 01-040467 TOTALS		37.73

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-043522	STAPLES CREDIT PLAN	I-201508261094	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	126710	69.98
01-043522	STAPLES CREDIT PLAN	I-201508261094	110 5320-319	MISCELLANEOUS:	OFFICE SUPPLIES	126710	93.70
01-043522	STAPLES CREDIT PLAN	I-201508261094	110 5320-319	MISCELLANEOUS:	OFFICE SUPPLIES	126710	107.97
01-043522	STAPLES CREDIT PLAN	I-201508261094	110 5320-313	MEDICAL & SAF:	OFFICE SUPPLIES	126710	14.94
01-043522	STAPLES CREDIT PLAN	I-201508261094	110 5320-319	MISCELLANEOUS:	OFFICE SUPPLIES	126710	9.48
01-043522	STAPLES CREDIT PLAN	I-201508261094	110 5320-319	MISCELLANEOUS:	OFFICE SUPPLIES	126710	30.00-
						VENDOR 01-043522 TOTALS	266.07
01-045820	WALMART COMMUNITY BRC	I-201508271152	110 5320-313	MEDICAL & SAF:	BATTERIES	126720	19.04
01-045820	WALMART COMMUNITY BRC	I-201508271152	110 5320-311	OFFICE SUPPLI:	HOOK	126720	1.97
						VENDOR 01-045820 TOTALS	21.01
DEPARTMENT 320 STREETS						TOTAL:	1,217.52
01-001070	AMEREN ILLINOIS	I-201508251084	110 5381-321	UTILITIES	: 1701 WABASH	126612	87.68
01-001070	AMEREN ILLINOIS	I-201508261131	110 5381-321	UTILITIES	: 208 N 19TH	126615	1,003.37
						VENDOR 01-001070 TOTALS	1,091.05
01-002529	WILLIAM BEESE	I-1171	110 5381-460	OTHER PROP MA:	AUGUST CLEANING	126635	400.00
						VENDOR 01-002529 TOTALS	400.00
01-031000	LORENZ SUPPLY CO.	I-389820	110 5381-312	CLEANING SUPP:	TISSUE,TOWELS,LINERS	126680	1,606.36
01-031000	LORENZ SUPPLY CO.	I-390494	110 5381-312	CLEANING SUPP:	TISSUE,TOWELS,LINERS	126680	1,468.00
						VENDOR 01-031000 TOTALS	3,074.36
01-033800	MATTOON WATER DEPT	I-201508251082	110 5381-321	UTILITIES	: 1701 WABASH	000001	37.41
						VENDOR 01-033800 TOTALS	37.41
01-035600	KONE INC	I-949055123	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 8/15	126678	227.12
01-035600	KONE INC	I-949055124	110 5381-435	ELEVATOR SERV:	ELEVATOR MNTCE 8/15	126678	138.81
						VENDOR 01-035600 TOTALS	365.93

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-036810	CR NEFF PLUMBING, HEAT	I-26620	110 5381-432	REPAIR OF BUI: A/C REPAIRS		126652	595.11
					VENDOR 01-036810 TOTALS		595.11
DEPARTMENT 381 CUSTODIAL SERVICES						TOTAL:	5,563.86
01-001070	AMEREN ILLINOIS	I-201508271138	110 5511-321	UTILITIES : 1200 CHAMPAIGN		126622	32.98
					VENDOR 01-001070 TOTALS		32.98
01-001135	BEACON ATHLETICS	I-0256833	110 5511-825	TOURISM GRANT: JOX BOX,TARP,STAKES		126634	2,233.00
					VENDOR 01-001135 TOTALS		2,233.00
01-001620	VERIZON WIRELESS	I-9750714582	110 5511-533	CELLULAR PHON: MOBILES		126718	297.31
					VENDOR 01-001620 TOTALS		297.31
01-001723	ANCHOR INDUSTRIES INC	I-INV-020344	110 5511-825	TOURISM GRANT: TENT		126628	1,390.76
					VENDOR 01-001723 TOTALS		1,390.76
01-003206	BIRKEYS	I-W15320	110 5511-433	REPAIR OF MAC: MOWER REPAIRS		126637	1,196.49
					VENDOR 01-003206 TOTALS		1,196.49
01-018950	GLASS CUTTERS	I-M004570	110 5511-433	REPAIR OF MAC: WINDSHIELD		126663	263.68
					VENDOR 01-018950 TOTALS		263.68
01-030000	KULL LUMBER CO	I-201508261093	110 5511-432	REPAIR OF BUI: PIE,PLIERS,LEVER FLU		126679	9.49
					VENDOR 01-030000 TOTALS		9.49
01-032980	FRED THROM	I-11584	110 5511-433	REPAIR OF MAC: SHARPEN CHAIN SAW		126681	65.00
					VENDOR 01-032980 TOTALS		65.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201508120952	110 5511-321	UTILITIES	: 500 B'DWAY	000010	14.12
01-033800	MATTOON WATER DEPT	I-201508120954	110 5511-321	UTILITIES	: 500 B'DWAY	000012	134.45
01-033800	MATTOON WATER DEPT	I-201508120955	110 5511-321	UTILITIES	: 418 RICHMOND	000013	71.36
01-033800	MATTOON WATER DEPT	I-201508121022	110 5511-321	UTILITIES	: 500 B'DWAY	000016	76.55
						VENDOR 01-033800 TOTALS	296.48
01-044325	TERMINIX	I-437875	110 5511-436	PEST CONTROL	: PEST CONTROL	126715	55.00
						VENDOR 01-044325 TOTALS	55.00
DEPARTMENT 511 PARKS						TOTAL:	5,840.19
01-000481	PANA WHOLESALE BAIT CO	I-2621276	110 5512-317	CONCESSION &	: CONCESSIONS	126691	138.75
01-000481	PANA WHOLESALE BAIT CO	I-2621394	110 5512-317	CONCESSION &	: CONCESSIONS	126691	327.05
						VENDOR 01-000481 TOTALS	465.80
01-001596	AMERICAN ROD & GUN	I-4673502	110 5512-317	CONCESSION &	: CONCESSIONS	126627	166.21
						VENDOR 01-001596 TOTALS	166.21
01-001620	VERIZON WIRELESS	I-9750714582	110 5512-533	CELLULAR PHON:	MOBILES	126718	69.83
						VENDOR 01-001620 TOTALS	69.83
01-002970	BEACHY'S ICE COMPANY	I-50642	110 5512-317	CONCESSION &	: ICE	126633	96.00
01-002970	BEACHY'S ICE COMPANY	I-50643	110 5512-317	CONCESSION &	: ICE	126633	86.00
01-002970	BEACHY'S ICE COMPANY	I-50644	110 5512-317	CONCESSION &	: ICE	126633	31.00
						VENDOR 01-002970 TOTALS	213.00
01-003315	INYART TIRE & AUTO CEN	I-278022	110 5512-434	REPAIR OF VEH:	OIL CHANGE	126672	36.61
						VENDOR 01-003315 TOTALS	36.61
01-006256	COCA-COLA REFRESHMENTS	I-6158287709	110 5512-317	CONCESSION &	: CONCESSIONS	126646	656.64
						VENDOR 01-006256 TOTALS	656.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011600	DEBUHR'S SEED STORE	I-31966	110 5512-319	MISCELLANEOUS:	DEBUHR'S SEED STORE	126655	167.98
VENDOR 01-011600 TOTALS							167.98
01-024060	IL DEPT OF NATURAL RES	I-201508211079	110 5512-802	HUNTING/FISHI:	LAKE 8-11/17 HUNT/FI	000003	64.00
01-024060	IL DEPT OF NATURAL RES	I-201508281158	110 5512-802	HUNTING/FISHI:	LAKE 8-18/24 HUNT/FI	000000	146.00
VENDOR 01-024060 TOTALS							210.00
01-024101	IL DEPT OF REVENUE	I-201508211063	110 5512-803	SALES TAX REM:	JULY SALES TAX	000000	828.00
VENDOR 01-024101 TOTALS							828.00
01-037050	NIEMEYER REPAIR SERVIC	I-67173	110 5512-433	REPAIR OF MAC:	NIEMEYER REPAIR SERV	126689	280.29
VENDOR 01-037050 TOTALS							280.29

DEPARTMENT 512	LAKE MATTOON	TOTAL:	3,094.36
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01-001070	AMEREN ILLINOIS	I-201508271132	110 5551-321	UTILITIES	: 221 SHELBY	126616	55.91
01-001070	AMEREN ILLINOIS	I-201508271133	110 5551-321	UTILITIES	: 311 N 6TH	126617	39.91
01-001070	AMEREN ILLINOIS	I-201508271134	110 5551-321	UTILITIES	: 311 N 6TH	126618	294.67
01-001070	AMEREN ILLINOIS	I-201508271135	110 5551-321	UTILITIES	: 312 N 10TH	126619	34.36
01-001070	AMEREN ILLINOIS	I-201508271136	110 5551-321	UTILITIES	: 421 SHELBY	126620	298.35
01-001070	AMEREN ILLINOIS	I-201508271137	110 5551-321	UTILITIES	: 312 N 10TH	126621	213.52
VENDOR 01-001070 TOTALS							936.72
01-016140	FASTENAL COMPANY	I-ILMAT110710	110 5551-319	MISCELLANEOUS:	BOLTS	126659	25.47
VENDOR 01-016140 TOTALS							25.47
01-030000	KULL LUMBER CO	I-201508261093	110 5551-319	MISCELLANEOUS:	PIE,PLIERS,LEVER FLU	126679	34.46
VENDOR 01-030000 TOTALS							34.46
01-033800	MATTOON WATER DEPT	I-201508120947	110 5551-321	UTILITIES	: 421 SHELBY	000005	132.92
01-033800	MATTOON WATER DEPT	I-201508120948	110 5551-321	UTILITIES	: 301 RICHMOND	000006	19.48

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201508120949	110 5551-321	UTILITIES	: 801 SHELBY	000007	688.79
01-033800	MATTOON WATER DEPT	I-201508120950	110 5551-321	UTILITIES	: 305 RICHMOND	000008	37.52
01-033800	MATTOON WATER DEPT	I-201508120951	110 5551-321	UTILITIES	: 713 SHELBY	000009	362.87
01-033800	MATTOON WATER DEPT	I-201508120953	110 5551-321	UTILITIES	: 307 RICHMOND	000011	294.74
01-033800	MATTOON WATER DEPT	I-201508131034	110 5551-321	UTILITIES	: BASEBALL DIAMOND	000017	66.76

VENDOR 01-033800 TOTALS 1,603.08

01-035154	MID-ILLINOIS CONCRETE	I-158952	110 5551-319	MISCELLANEOUS:	JFL	126684	314.40
01-035154	MID-ILLINOIS CONCRETE	I-158953	110 5551-319	MISCELLANEOUS:	JFL	126684	294.25

VENDOR 01-035154 TOTALS 608.65

DEPARTMENT 551 SPORTS FACILITIES TOTAL: 3,208.38

01-001070	AMEREN ILLINOIS	I-201508211065	110 5570-321	UTILITIES	: 917 N 22ND	126578	196.40
01-001070	AMEREN ILLINOIS	I-201508211075	110 5570-321	UTILITIES	: 917 N 22ND	126579	23.48

VENDOR 01-001070 TOTALS 219.88

01-001620	VERIZON WIRELESS	I-9750714582	110 5570-533	CELLULAR PHON:	MOBILES	126718	59.83
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VENDOR 01-001620 TOTALS 59.83

01-016000	JOHN DEERE FINANCIAL	I-201508211068	110 5570-311	SUPPLIES	: OIL	126583	77.37
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VENDOR 01-016000 TOTALS 77.37

DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL: 357.08

01-030100	MATTOON PUBLIC LIBRARY	I-201508261092	110 5912-822	TRANSFER TO L:	PROPERTY TAX DIST	126596	89,847.38
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VENDOR 01-030100 TOTALS 89,847.38

DEPARTMENT 912 INTREND TRNSFRS - LIBRARYTOTAL: 89,847.38

VENDOR SET 110 GENERAL FUND TOTAL: 619,391.10

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201508271147	122 5653-321	NATURAL GAS &	1718 B'DWAY UNIT B	126623	82.78
01-001070	AMEREN ILLINOIS	I-201508271148	122 5653-321	NATURAL GAS &	1718 B'DWAY UNIT C	126624	87.85
01-001070	AMEREN ILLINOIS	I-201508271149	122 5653-321	NATURAL GAS &	3901 MARSHALL SIGN	126625	33.05
						VENDOR 01-001070 TOTALS	203.68
01-001235	ANGELIA D BURGETT	I-201508271150	122 5653-572	COMMUNITY PRO:	MILEAGE 8/7	126639	19.61
01-001235	ANGELIA D BURGETT	I-201508271151	122 5653-572	COMMUNITY PRO:	MILEAGE 8/14	126639	211.97
						VENDOR 01-001235 TOTALS	231.58
01-001413	IL HOTEL & LODGING ASS	I-201508271145	122 5653-540	ADVERTISING :	MEMBERSHIP	126667	1,237.50
						VENDOR 01-001413 TOTALS	1,237.50
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	LAZ PARKING	126640	3.00
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	PARKING	126640	18.00
01-002170	BUSINESS CARD	I-201508271154	122 5653-561	BUSINESS MEET:	JIMMY JOHN'S	126640	120.25
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	PRET A MANGER	126640	17.48
01-002170	BUSINESS CARD	I-201508271154	122 5653-311	OFFICE SUPPLI:	CVS	126640	28.96
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	BLUE DIAMOND	126640	9.25
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	ROYAL	126640	12.31
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	SUN TAXI	126640	9.45
01-002170	BUSINESS CARD	I-201508271154	122 5653-572	COMMUNITY PRO:	PANDA EXPRESS	126640	9.14
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	SOUTHWEST AIRLINES	126640	246.00
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	MILE N HOTEL	126640	11.22
01-002170	BUSINESS CARD	I-201508271154	122 5653-562	TRAVEL & TRAI:	MILE NORTH HOTEL	126640	31.12
01-002170	BUSINESS CARD	I-201508271154	122 5653-311	OFFICE SUPPLI:	AMAZON	126640	87.98
						VENDOR 01-002170 TOTALS	604.16
01-008600	COLES MOULTRIE ELECTRI	I-201508271146	122 5653-322	ELECTRICITY (:	WELCOME SIGN	126649	77.68
						VENDOR 01-008600 TOTALS	77.68
01-045820	WALMART COMMUNITY BRC	I-201508271152	122 5653-319	MISCELLANEOUS:	COPY PAPER	126720	16.41
						VENDOR 01-045820 TOTALS	16.41
DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:							2,371.01
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VENDOR SET 122 HOTEL TAX FUND TOTAL:							2,371.01

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: 582 JULY 4TH FIREWORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010900	D TO Z SPORTS	I-23811	123 5582-319	MISCELLANEOUS:	PLAQUE	126653	100.00
						VENDOR 01-010900 TOTALS	100.00
01-046000	NIEMANN FOODS INC	I-1823809	123 5582-330	FOOD	: NIEMANN FOODS INC	126688	17.98
01-046000	NIEMANN FOODS INC	I-1823820	123 5582-330	FOOD	: DONUTS, CUPS, JUICE, MI	126688	27.64
01-046000	NIEMANN FOODS INC	I-1823920	123 5582-330	FOOD	: WATER, POP, POWERADE	126688	35.30
						VENDOR 01-046000 TOTALS	80.92
DEPARTMENT 582 JULY 4TH FIREWORKS						TOTAL:	180.92
01-001780	TABCO BUSINESS FORMS,	I-469841	123 5584-317	CONCESSION &	: MUGS	126714	383.57
						VENDOR 01-001780 TOTALS	383.57
01-003439	VIAMEDIA, INC.	I-957974	123 5584-540	ADVERTISING	: ADVERTISING	126719	600.00
						VENDOR 01-003439 TOTALS	600.00
01-003440	OVERFLO PRODUCTIONS	I-201508271143	123 5584-834	ENTERTAINMENT:	PLUMB CONSOLE & STAG	126690	650.00
						VENDOR 01-003440 TOTALS	650.00
01-031000	LORENZ SUPPLY CO.	I-387359	123 5584-312	CLEANING SUPP:	ICE BAGS, LINERS, TOWE	126680	208.90
01-031000	LORENZ SUPPLY CO.	I-389720	123 5584-312	CLEANING SUPP:	GLOVES	126680	13.90
						VENDOR 01-031000 TOTALS	222.80
01-033200	MATTOON PRINTING CENTE	I-201508271144	123 5584-550	PRINTING & BI:	BAGELFEST PRINTING	126682	180.00
01-033200	MATTOON PRINTING CENTE	I-201508271144	123 5584-833	QUEEN PAGEANT:	BAGELFEST PRINTING	126682	100.00
						VENDOR 01-033200 TOTALS	280.00
01-038005	FIVE STAR RENTAL	I-23753	123 5584-834	ENTERTAINMENT:	SCAFFOLD	126661	216.88
						VENDOR 01-038005 TOTALS	216.88

VENDOR SET: 01 CITY OF MATTOON  
FUND : 123 FESTIVAL MGMT FUND  
DEPARTMENT: 584 BAGELFEST  
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
PAY DATE RANGE: 8/19/2015 THRU 9/01/2015  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045820	WALMART COMMUNITY BRC	I-201508271152	123 5584-319	MISCELLANEOUS: FRAMES, DRINKS		126720	30.04
					VENDOR 01-045820 TOTALS		30.04
01-050820	Z'S MUSIC & SOUND	I-1341	123 5584-834	ENTERTAINMENT: ADD'L GEAR FOR PLUMB		126726	590.00
					VENDOR 01-050820 TOTALS		590.00
DEPARTMENT 584 BAGELFEST						TOTAL:	2,973.29
VENDOR SET 123 FESTIVAL MGMT FUND						TOTAL:	3,154.21

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 124 MOBILE EQUIPMENT FUND

DEPARTMENT: 320 STREETS VEHICLES & MACH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003283	PRAIRIE STATE BANK & T	I-201508211076	124 5320-741	STREETS MACHI:	LOAN 0145-086-5	126587	28,717.99
						VENDOR 01-003283 TOTALS	28,717.99

DEPARTMENT 320 STREETS VEHICLES & MACH TOTAL: 28,717.99

VENDOR SET 124 MOBILE EQUIPMENT FUND TOTAL: 28,717.99

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001888	IL PUBLIC RISK FUND	I-27120	125 5150-250	WORKERS' COMP:	SEPTEMBERS WORKERS C	126668	44,327.00
						VENDOR 01-001888 TOTALS	44,327.00

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 44,327.00

VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL: 44,327.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000742	BARTELS CONSTRUCTION, PROJ: 245-000	I-201508251085 DCEO PROJECTS	130 5321-730	IMPROVEMENTS : OKLAHOMA AVE CONCRET EXPENSES		126632	9,000.00
						VENDOR 01-000742 TOTALS	9,000.00
						DEPARTMENT 321 STREETS	TOTAL: 9,000.00
01-002173	STANDERFER CONSTRUCTIO PROJ: 250-000	I-8241501 BURGESS OSB REHAB	130 5382-721	BUILDINGS & G: REPAIRS TO BURGESS EXPENSES		126709	14,132.00
						VENDOR 01-002173 TOTALS	14,132.00
						DEPARTMENT 382 CITY HALL	TOTAL: 14,132.00
						VENDOR SET 130 CAPITAL PROJECT FUND	TOTAL: 23,132.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5351-319	MISCELLANEOUS:	THERMOMETER, PITCHER,	126582	61.54
					VENDOR 01-016000 TOTALS		61.54
01-025600	ILMO PRODUCTS COMPANY	I-201508261107	211 5351-316	TOOLS & EQUIP:	ILMO PRODUCTS COMPAN	126669	102.83
					VENDOR 01-025600 TOTALS		102.83
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							164.37
01-000799	POLYDYNE, INC.	I-986258	211 5353-314	CHEMICALS	: CLARIFLOC	126696	3,084.30
					VENDOR 01-000799 TOTALS		3,084.30
01-001070	AMEREN ILLINOIS	I-201508261096	211 5353-321	NATURAL GAS &:	621 S 12TH	126613	33.61
					VENDOR 01-001070 TOTALS		33.61
01-001620	VERIZON WIRELESS	I-9750714582	211 5353-533	CELLULAR PHON:	MOBILES	126718	38.01
					VENDOR 01-001620 TOTALS		38.01
01-002170	BUSINESS CARD	I-201508271154	211 5353-313	MEDICAL & SAF:	AMAZON.COM	126640	85.97
					VENDOR 01-002170 TOTALS		85.97
01-002865	JCI JONES CHEMICALS, I	I-664096	211 5353-314	CHEMICALS	: CHLORINE	126673	800.00
					VENDOR 01-002865 TOTALS		800.00
01-003097	CINTAS CORPORATION #37	I-370158987	211 5353-439	OTHER REPAIR	: TOWELS, MATS, DUST MOP	126644	53.84
					VENDOR 01-003097 TOTALS		53.84
01-008600	COLES MOULTRIE ELECTRI	I-201508261105	211 5353-321	NATURAL GAS &:	WATER PURIFICATION P	126649	6,215.79
					VENDOR 01-008600 TOTALS		6,215.79

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009000	COMMERCIAL ELECTRIC	I-27286001	211 5353-377	PLANT EQUIPME:	CHANGE POLE LIGHT	126650	891.59
						VENDOR 01-009000 TOTALS	891.59
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-378	PLANT MTCE & :	OIL, FILTERS, SPRAY PA	126582	28.71
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-311	OFFICE SUPPLI:	COFFEE, TAPE	126582	26.55
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-378	PLANT MTCE & :	BBULBS, ANTIFREEZE, EX	126582	89.85
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-378	PLANT MTCE & :	BOLTS, NUTS, WASHERS	126582	9.31
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-378	PLANT MTCE & :	CONNECTORS	126582	7.47
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-378	PLANT MTCE & :	RETURN	126582	7.82
01-016000	JOHN DEERE FINANCIAL	I-201508211061	211 5353-312	CLEANING SUPP:	VINEGAR, COFFEE, BLEAN	126582	40.53
						VENDOR 01-016000 TOTALS	194.60
01-035365	MISSISSIPPI LIME COMPA	I-1217285	211 5353-314	CHEMICALS :	LIME	126686	4,721.50
						VENDOR 01-035365 TOTALS	4,721.50
01-035600	KONE INC	I-949064994	211 5353-435	ELEVATOR SERV:	ELEV MNTCE 8/15	126678	280.66
						VENDOR 01-035600 TOTALS	280.66
01-043371	SPRINGFIELD ELECTRIC	I-S4695866.002	211 5353-377	PLANT EQUIPME:	SPRINGFIELD ELECTRIC	126707	857.64
01-043371	SPRINGFIELD ELECTRIC	I-S4695866.003	211 5353-377	PLANT EQUIPME:	SPRINGFIELD ELECTRIC	126707	75.52
						VENDOR 01-043371 TOTALS	933.16
01-045171	USA BLUEBOOK	I-719104	211 5353-319	MISCELLANEOUS:	SHIPPING	126717	809.29
						VENDOR 01-045171 TOTALS	809.29
						DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:	18,142.32
01-001070	AMEREN ILLINOIS	I-201508261097	211 5354-321	NATURAL GAS & :	1201 MARSHALL	126614	36.72
						VENDOR 01-001070 TOTALS	36.72
01-002197	KNAPHEIDE TRUCK EQUIPM	I-QYS34627	211 5354-318	VEHICLE PARTS:	CLUTCH, PULLEY IDLER	126677	102.48
						VENDOR 01-002197 TOTALS	102.48

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT		
01-002753	MONROE TRUCK EQUIPMENT	I-309321	211 5354-318	VEHICLE PARTS: MONROE TRUCK EQUIPME	126687		97.69		
				VENDOR 01-002753	TOTALS		97.69		
01-008600	COLES MOULTRIE ELECTRI	I-201508261106	211 5354-321	NATURAL GAS &: SBLHC PUMP STA	126649		282.41		
				VENDOR 01-008600	TOTALS		282.41		
01-025682	IMCO UTILITY SUPPLY	I-3019479-00	211 5354-379	OTHER WATER M: IMCO UTILITY SUPPLY	126670		1,033.35		
				VENDOR 01-025682	TOTALS		1,033.35		
01-040467	SAFETY COMPLIANCE	I-27053	211 5354-313	MEDICAL & SAF: SAFETY GLASSES	126704		37.73		
				VENDOR 01-040467	TOTALS		37.73		
01-043522	STAPLES CREDIT PLAN	I-201508261094	211 5354-319	MISCELLANEOUS: OFFICE SUPPLIES	126710		64.95		
				VENDOR 01-043522	TOTALS		64.95		
						DEPARTMENT 354	WATER DISTRIBUTION	TOTAL:	1,655.33
01-025682	IMCO UTILITY SUPPLY	I-1071563-00	211 5355-372	METER TILES, : METER PIT	126670		258.00		
				VENDOR 01-025682	TOTALS		258.00		
01-035266	MIDWEST METER INC	I-0069346-IN	211 5355-373	WATER METERS : MIDWEST METER INC	126685		81.75		
				VENDOR 01-035266	TOTALS		81.75		
						DEPARTMENT 355	ACCOUNTING & COLLECTION	TOTAL:	339.75
01-001620	VERIZON WIRELESS	I-9750714582	211 5356-533	CELLULAR PHON: MOBILES	126718		35.03		
				VENDOR 01-001620	TOTALS		35.03		

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-043522	STAPLES CREDIT PLAN	I-201508211066	211 5356-311	OFFICE SUPPLI:	OFFICE SUPPLIES	126588	51.15
						VENDOR 01-043522 TOTALS	51.15
01-049003	XEROX CORPORATION	I-080638105	211 5356-814	PRINT/COPY MA:	COPIER LX7-381245	126725	44.46
						VENDOR 01-049003 TOTALS	44.46
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	130.64
						VENDOR SET 211 WATER FUND TOTAL:	20,432.41

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000117	FULLER-WENTE INC	I-7728	212 5342-439	OTHER REPAIR :	FULLER-WENTE INC	126662	2,068.00
					VENDOR 01-000117 TOTALS		2,068.00
01-001537	HD SUPPLY WATERWORKS,	I-E216674	212 5342-361	SEWER PIPE :	SEWER PIPE	126664	779.52
					VENDOR 01-001537 TOTALS		779.52
01-002197	KNAPHEIDE TRUCK EQUIPM	I-QYS34627	212 5342-318	VEHICLE PARTS:	CLUTCH,PULLEY IDLER	126677	102.48
					VENDOR 01-002197 TOTALS		102.48
01-002753	MONROE TRUCK EQUIPMENT	I-309321	212 5342-318	VEHICLE PARTS:	MONROE TRUCK EQUIPME	126687	97.69
					VENDOR 01-002753 TOTALS		97.69
01-003194	TUSCOLA BUILDERS, INC.	I-31137	212 5342-363	BACKFILL & SU:	CA6 ROAD PACK	126716	267.02
					VENDOR 01-003194 TOTALS		267.02
01-025682	IMCO UTILITY SUPPLY	I-3019479-00	212 5342-364	SEWER LINE RE:	IMCO UTILITY SUPPLY	126670	352.00
					VENDOR 01-025682 TOTALS		352.00
01-035154	MID-ILLINOIS CONCRETE	I-157676	212 5342-363	BACKFILL & SU:	705 S 16TH	126684	477.00
01-035154	MID-ILLINOIS CONCRETE	I-157677	212 5342-363	BACKFILL & SU:	19TH & WABASH	126684	159.00
01-035154	MID-ILLINOIS CONCRETE	I-158194	212 5342-363	BACKFILL & SU:	12TH & PIATT	126684	156.00
01-035154	MID-ILLINOIS CONCRETE	I-158341	212 5342-363	BACKFILL & SU:	709 N 12TH	126684	262.00
					VENDOR 01-035154 TOTALS		1,054.00
01-040467	SAFETY COMPLIANCE	I-27053	212 5342-313	MEDICAL & SAF:	SAFETY GLASSES	126704	37.74
					VENDOR 01-040467 TOTALS		37.74
DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:							4,758.45

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9750714582	212 5343-533	CELLULAR PHON:	MOBILES	126718	0.23
						VENDOR 01-001620 TOTALS	0.23
01-008600	COLES MOULTRIE ELECTRI	I-201508261098	212 5343-321	NATURAL GAS &:	BUXTON CENTRE	126649	82.30
01-008600	COLES MOULTRIE ELECTRI	I-201508261099	212 5343-321	NATURAL GAS &:	GOLDEN VALLEY SEWER	126649	470.47
01-008600	COLES MOULTRIE ELECTRI	I-201508261100	212 5343-321	NATURAL GAS &:	SBLHC LIFT STA	126649	331.93
01-008600	COLES MOULTRIE ELECTRI	I-201508261101	212 5343-321	NATURAL GAS &:	LLC LIFT STA	126649	102.32
						VENDOR 01-008600 TOTALS	987.02
DEPARTMENT 343 SEWER LIFT STATIONS						TOTAL:	987.25
01-000550	NAPA AUTO PARTS INC	I-201508211060	212 5344-366	PLANT MTCE & :	BELTS,FUSES,BATTERY	126585	152.98
						VENDOR 01-000550 TOTALS	152.98
01-000719	PORTER AUTO BODY	I-12242	212 5344-434	REPAIR OF VEH:	PORTER AUTO BODY	126697	260.95
						VENDOR 01-000719 TOTALS	260.95
01-001620	VERIZON WIRELESS	I-9750714582	212 5344-533	CELLULAR PHON:	MOBILES	126718	0.38
						VENDOR 01-001620 TOTALS	0.38
01-001679	CHRIS OVERTON EXCAVATI	I-4095	212 5344-460	OTHER PROPERT:	WWTP SLUDGE HAULING	126643	12,690.00
						VENDOR 01-001679 TOTALS	12,690.00
01-002170	BUSINESS CARD	I-201508271154	212 5344-311	OFFICE SUPPLI:	STAPLES	126640	13.99
01-002170	BUSINESS CARD	I-201508271154	212 5344-319	MISCELLANEOUS:	FRESHWATERSYSTEMS.CO	126640	654.94
						VENDOR 01-002170 TOTALS	668.93
01-002749	SIGEL WELDING, INC.	I-A4765	212 5344-433	REPAIR OF MAC:	SIGEL WELDING, INC.	126706	5,870.25
01-002749	SIGEL WELDING, INC.	I-A4786	212 5344-433	REPAIR OF MAC:	SIGEL WELDING, INC.	126706	449.00
01-002749	SIGEL WELDING, INC.	I-A4796	212 5344-433	REPAIR OF MAC:	SIGEL WELDING, INC.	126706	198.00
						VENDOR 01-002749 TOTALS	6,517.25

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-201508281160	212 5344-314	CHEMICALS	: GLYPHOSATE	126598	99.96
01-016000	JOHN DEERE FINANCIAL	I-201508281160	212 5344-314	CHEMICALS	: BLACK FLAG	126598	49.96
01-016000	JOHN DEERE FINANCIAL	I-201508281160	212 5344-316	TOOLS & EQUIP:	WASP SPRAY, HOSE	126598	56.83
01-016000	JOHN DEERE FINANCIAL	I-201508281160	212 5344-311	OFFICE SUPPLI:	BOLTS, COFFE, SALT, SEA	126598	75.35
						VENDOR 01-016000 TOTALS	282.10
01-023800	CONSOLIDATED COMMUNICA	I-201508261102	212 5344-532	TELEPHONE	: 234-2737	126651	42.45
01-023800	CONSOLIDATED COMMUNICA	I-201508261103	212 5344-532	TELEPHONE	: 234-6828	126651	67.28
						VENDOR 01-023800 TOTALS	109.73
01-037050	NIEMEYER REPAIR SERVIC	I-68008	212 5344-366	PLANT MTCE &	: BELT	126689	57.33
						VENDOR 01-037050 TOTALS	57.33
01-039950	RAWLINGS ELECTRIC MOTO	I-20617	212 5344-366	PLANT MTCE &	: CAPS	126699	43.00
						VENDOR 01-039950 TOTALS	43.00
01-043371	SPRINGFIELD ELECTRIC	C-S4764279.002	212 5344-366	PLANT MTCE &	: RETURN	126707	106.75-
01-043371	SPRINGFIELD ELECTRIC	I-S4764279.001	212 5344-366	PLANT MTCE &	: SPRINGFIELD ELECTRIC	126707	128.10
						VENDOR 01-043371 TOTALS	21.35

DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL: 20,804.00

01-002170	BUSINESS CARD	I-201508271154	212 5345-531	POSTAGE	: POST OFC	126640	4.16
01-002170	BUSINESS CARD	I-201508271154	212 5345-531	POSTAGE	: POST OFC	126640	3.94
01-002170	BUSINESS CARD	I-201508271154	212 5345-531	POSTAGE	: STAPLES	126640	15.84
01-002170	BUSINESS CARD	I-201508271154	212 5345-531	POSTAGE	: STAPLES	126640	25.82
						VENDOR 01-002170 TOTALS	49.76
01-025682	IMCO UTILITY SUPPLY	I-1071563-00	212 5345-372	METER TILES R:	METER PIT	126670	258.00
						VENDOR 01-025682 TOTALS	258.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-035266	MIDWEST METER INC	I-0069346-IN	212 5345-373	WATER METERS :	MIDWEST METER INC	126685	81.75
VENDOR 01-035266 TOTALS							81.75
DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:							389.51
01-001620	VERIZON WIRELESS	I-9750714582	212 5346-533	CELLULAR PHON:	MOBILES	126718	35.04
VENDOR 01-001620 TOTALS							35.04
01-008200	COLES CO REGIONAL PLAN I-5768		212 5346-511	PLANNING & DE:	JUNE GIS BILLING	126648	600.57
01-008200	COLES CO REGIONAL PLAN I-5782		212 5346-511	PLANNING & DE:	JULY GIS BILLING	126648	798.60
VENDOR 01-008200 TOTALS							1,399.17
01-043522	STAPLES CREDIT PLAN	I-201508211066	212 5346-311	OFFICE SUPPLI:	OFFICE SUPPLIES	126588	51.15
VENDOR 01-043522 TOTALS							51.15
01-049003	XEROX CORPORATION	I-080638105	212 5346-814	PRINT/COPY MA:	COPIER LX7-381245	126725	44.46
VENDOR 01-049003 TOTALS							44.46
DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:							1,529.82
VENDOR SET 212 SEWER FUND TOTAL:							28,469.03
REPORT GRAND TOTAL:							769,994.75

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	110-2172-000	DUE TO LIBRARY FUND	929.63				
	110-2172-001	DUE TO FIREFIGHTERS PENSIO	5,732.69				
	110-2172-002	DUE TO POLICE PENSION FUND	5,732.69				
	110-5110-579	MISC OTHER PURCHASED SERVI	590.13	6,000	5,219.30		
	110-5110-827	VGT ALLOCATION-DEMOLITIONS	9,000.00	37,200	16,200.00		
	110-5120-340	BOOKS & PERIODICALS	257.00	710	221.42		
	110-5120-519	OTHER PROFESSIONAL SERVICE	495.00	13,535	5,510.92		
	110-5120-802	HUNTING/FISHING LIC. FEE R	44.50	1,000	788.50		
	110-5130-561	BUSINESS MEETING EXPENSE	51.02	750	698.98		
	110-5130-571	DUES & MEMBERSHIPS	299.00	1,900	1,366.00		
	110-5150-562	TRAVEL & TRAINING	876.23	2,500	863.77		
	110-5170-311	OFFICE SUPPLIES	10.00	300	200.24		
	110-5170-316	TOOLS & EQUIPMENT	297.00	2,500	1,778.77		
	110-5170-319	MISCELLANEOUS SUPPLIES	26.42	900	829.58		
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	1,024.00	15,200	4,280.00		
	110-5170-533	CELLULAR PHONE	69.83	2,400	1,715.11		
	110-5170-851	WIDE AREA NETWORK SERVERS	2,046.50	11,250	9,129.78		
	110-5211-232	POLICE PENSION CONTRIBUTIO	232,649.23	1,407,603	1,074,905.40		
	110-5211-311	OFFICE SUPPLIES	1,007.10	4,500	1,911.54		
	110-5211-316	TOOLS & EQUIPMENT	1,382.65	20,500	8,542.80		
	110-5211-319	MISCELLANEOUS SUPPLIES	297.96	5,000	4,336.20		
	110-5211-531	POSTAGE	730.26	2,500	1,021.35		
	110-5211-532	TELEPHONE	61.03	20,000	13,225.01		
	110-5211-533	CELLULAR PHONE	693.51	9,000	5,993.12		
	110-5211-535	RADIOS	23.99	20,000	2,340.93		
	110-5211-550	PRINTING & BINDING	862.04	3,000	1,274.91		
	110-5211-562	TRAVEL & TRAINING	7,168.82	25,000	10,386.26		
	110-5212-319	MISCELLANEOUS SUPPLIES	77.99	10,000	3,630.47		
	110-5212-579	MISC OTHER PURCHASED SERVI	420.00	1,500	861.50		
	110-5213-319	MISCELLANEOUS SUPPLIES	1,588.61	4,000	482.36		
	110-5214-319	MISCELLANEOUS SUPPLIES	60.00	600	228.00		
	110-5223-316	TOOLS & EQUIPMENT	74.36	400	283.39		
	110-5223-319	MISCELLANEOUS SUPPLIES	214.66	2,000	1,021.60		
	110-5223-434	REPAIR OF VEHICLES	803.68	30,000	20,451.49		
	110-5224-321	UTILITIES	299.69	55,000	40,155.14		
	110-5224-439	OTHER REPAIR & MAINT SRVCS	130.00	15,000	3,782.06		
	110-5241-233	FIREFIGHTERS PENSION CONTR	225,340.23	1,371,957	1,046,568.41		
	110-5241-311	OFFICE SUPPLIES	22.99	3,300	2,774.38		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	3,269.92	59,625	13,724.59		
	110-5241-321	UTILITIES	81.01	8,000	6,306.93		
	110-5241-433	REPAIR OF MACHINERY	1,865.56	17,900	9,324.85		
	110-5241-434	REPAIR OF VEHICLES	669.73	24,570	15,962.00		
	110-5241-531	POSTAGE	17.72	1,500	1,100.20		
	110-5241-532	TELEPHONE	312.56	8,360	5,574.01		
	110-5241-562	TRAVEL & TRAINING	61.75	14,105	11,254.52		
	110-5241-578	AMBULANCE BILLING EXPENSES	58.50	2,600	2,382.37		
	110-5261-532	TELEPHONE	178.71	2,720	1,863.20		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5261-579	MISC OTHER PURCHASED SERVI	355.00	10,000	7,710.00		
	110-5310-311	OFFICE SUPPLIES	91.43	1,200	694.12		
	110-5310-421	DISPOSAL SERVICES	1,830.51	20,000	12,763.23		
	110-5310-533	CELLULAR PHONE	35.03	900	626.40		
	110-5310-814	PRINT/COPY MACH LEASE & MA	44.46	6,900	6,200.80		
	110-5320-311	OFFICE SUPPLIES	71.95	600	528.05		
	110-5320-313	MEDICAL & SAFETY SUPPLIES	71.71	2,000	1,431.37		
	110-5320-316	TOOLS & EQUIPMENT	47.76	10,000	7,518.84		
	110-5320-318	VEHICLE PARTS	226.17	28,000	21,153.58		
	110-5320-319	MISCELLANEOUS SUPPLIES	186.15	10,000	6,571.73		
	110-5320-321	UTILITIES	103.28	18,000	16,169.96		
	110-5320-351	CONCRETE	245.00	25,000	12,413.96		
	110-5320-433	REPAIR OF MACHINERY	205.94	39,000	32,848.52		
	110-5320-440	RENTALS	9.00	5,000	4,856.00		
	110-5320-533	CELLULAR PHONE	0.56	500	365.71		
	110-5320-562	TRAVEL & TRAINING	50.00	1,500	1,251.33		
	110-5381-312	CLEANING SUPPLIES	3,074.36	6,000	2,790.17		
	110-5381-321	UTILITIES	1,128.46	59,000	50,153.14		
	110-5381-432	REPAIR OF BUILDINGS	595.11	20,000	13,663.22		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	365.93	7,000	5,409.89		
	110-5381-460	OTHER PROP MAINT SERVICES	400.00	8,000	6,253.00		
	110-5511-321	UTILITIES	329.46	31,000	25,982.04		
	110-5511-432	REPAIR OF BUILDINGS	9.49	9,000	8,302.51		
	110-5511-433	REPAIR OF MACHINERY	1,525.17	10,000	380.07-	Y	
	110-5511-436	PEST CONTROL SERVICES	55.00	500	280.00		
	110-5511-533	CELLULAR PHONE	297.31	1,800	1,322.66		
	110-5511-825	TOURISM GRANT EXPENDITURES	3,623.76	20,000	7,696.40		
	110-5512-317	CONCESSION & SOUVENIR SUPP	1,501.65	24,000	5,974.99		
	110-5512-319	MISCELLANEOUS SUPPLIES	167.98	10,000	5,883.77		
	110-5512-433	REPAIR OF MACHINERY	280.29	3,000	146.51-	Y	
	110-5512-434	REPAIR OF VEHICLES	36.61	2,000	1,963.39		
	110-5512-533	CELLULAR PHONE	69.83	900	620.14		
	110-5512-802	HUNTING/FISHING REMITTANCE	210.00	10,000	3,724.75		
	110-5512-803	SALES TAX REMITTANCE	828.00	3,500	1,694.00		
	110-5551-319	MISCELLANEOUS SUPPLIES	668.58	14,000	10,413.59		
	110-5551-321	UTILITIES	2,539.80	32,000	20,173.54		
	110-5570-311	SUPPLIES	77.37	3,000	2,431.59		
	110-5570-321	UTILITIES	219.88	5,000	3,352.43		
	110-5570-533	CELLULAR PHONE	59.83	900	660.14		
	110-5912-822	TRANSFER TO LIBRARY FUND	89,847.38	441,057	351,209.62		
	122-5653-311	OFFICE SUPPLIES	116.94	1,000	303.54		
	122-5653-319	MISCELLANEOUS SUPPLIES	16.41	0	1,229.65-	Y	
	122-5653-321	NATURAL GAS & ELECTRIC (CI	203.68	1,500	1,068.47		
	122-5653-322	ELECTRICITY (COLES MOULTRI	77.68	500	383.43		
	122-5653-540	ADVERTISING	1,237.50	25,000	17,067.85		
	122-5653-561	BUSINESS MEETING EXPENSE	120.25	1,000	839.59		
	122-5653-562	TRAVEL & TRAINING	357.83	5,000	4,218.51		
	122-5653-572	COMMUNITY PROMOTION & RELA	240.72	1,000	182.42		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	123-5582-319	MISCELLANEOUS SUPPLIES	100.00	0	100.00-		Y
	123-5582-330	FOOD	80.92	200	31.77-		Y
	123-5584-312	CLEANING SUPPLIES	222.80	100	268.14-		Y
	123-5584-317	CONCESSION & SOUVENIR SUPP	383.57	2,500	116.43		
	123-5584-319	MISCELLANEOUS SUPPLIES	30.04	1,500	1,436.19		
	123-5584-540	ADVERTISING	600.00	10,000	6,193.00		
	123-5584-550	PRINTING & BINDING	180.00	2,000	1,220.00		
	123-5584-833	QUEEN PAGEANT	100.00	500	255.14		
	123-5584-834	ENTERTAINMENT	1,456.88	45,000	27,099.65-		Y
	124-5320-741	STREETS MACHINERY & EQUIPM	28,717.99	63,718	35,000.01		
	125-5150-250	WORKERS' COMPENSATION	44,327.00	531,925	354,617.00		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	9,000.00	602,000	104,074.28		
	130-5382-721	BUILDINGS & GROUNDS	14,132.00	58,000	43,868.00		
	211-5351-316	TOOLS & EQUIPMENT	102.83	1,200	839.22		
	211-5351-319	MISCELLANEOUS SUPPLIES	61.54	1,500	681.75		
	211-5353-311	OFFICE SUPPLIES	26.55	600	450.39		
	211-5353-312	CLEANING SUPPLIES	40.53	800	499.12		
	211-5353-313	MEDICAL & SAFETY SUPPLIES	85.97	300	114.59		
	211-5353-314	CHEMICALS	8,605.80	200,000	148,690.70		
	211-5353-319	MISCELLANEOUS SUPPLIES	809.29	18,000	12,168.53		
	211-5353-321	NATURAL GAS & ELECTRIC	6,249.40	135,000	108,839.47		
	211-5353-377	PLANT EQUIPMENT	1,824.75	30,000	24,470.55		
	211-5353-378	PLANT MTCE & REPAIR	127.52	10,000	8,145.50		
	211-5353-435	ELEVATOR SERVICE AGREEMENT	280.66	4,000	2,802.36		
	211-5353-439	OTHER REPAIR & MAINT. SERV	53.84	4,000	3,583.67		
	211-5353-533	CELLULAR PHONE	38.01	1,700	1,147.96		
	211-5354-313	MEDICAL & SAFETY SUPPLIES	37.73	1,500	1,118.36		
	211-5354-318	VEHICLE PARTS	200.17	5,000	4,320.08		
	211-5354-319	MISCELLANEOUS SUPPLIES	64.95	5,000	3,507.42		
	211-5354-321	NATURAL GAS & ELECTRIC	319.13	14,000	10,483.62		
	211-5354-379	OTHER WATER MAINT. MATERIA	1,033.35	7,000	5,966.65		
	211-5355-372	METER TILES, RIMS & LIDS	258.00	6,500	3,847.06		
	211-5355-373	WATER METERS	81.75	4,000	3,407.27		
	211-5356-311	OFFICE SUPPLIES	51.15	700	397.60		
	211-5356-533	CELLULAR PHONE	35.03	800	526.40		
	211-5356-814	PRINT/COPY MACH LEASE & MA	44.46	0	142.26-		Y
	212-5342-313	MEDICAL & SAFETY SUPPLIES	37.74	1,500	1,063.01		
	212-5342-318	VEHICLE PARTS	200.17	7,500	1,282.47		
	212-5342-361	SEWER PIPE	779.52	2,500	1,720.48		
	212-5342-363	BACKFILL & SURFACE MATERIA	1,321.02	23,000	17,769.66		
	212-5342-364	SEWER LINE REPAIR MATERIAL	352.00	2,500	1,129.15		
	212-5342-439	OTHER REPAIR & MTCE SERVIC	2,068.00	6,000	3,207.00		
	212-5343-321	NATURAL GAS & ELECTRIC	987.02	38,000	27,691.99		
	212-5343-533	CELLULAR PHONE	0.23	1,700	1,212.57		
	212-5344-311	OFFICE SUPPLIES	89.34	1,000	910.66		
	212-5344-314	CHEMICALS	149.92	19,000	12,528.01		
	212-5344-316	TOOLS & EQUIPMENT	56.83	3,500	2,606.97		
	212-5344-319	MISCELLANEOUS SUPPLIES	654.94	7,500	5,592.63		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5344-366	PLANT MTCE & REPAIR MATERI	274.66	24,000	20,053.33		
	212-5344-433	REPAIR OF MACHINERY	6,517.25	30,000	22,884.72		
	212-5344-434	REPAIR OF VEHICLES	260.95	3,000	2,679.05		
	212-5344-460	OTHER PROPERTY MTCE SERVIC	12,690.00	38,000	24,184.00		
	212-5344-532	TELEPHONE	109.73	3,500	2,283.27		
	212-5344-533	CELLULAR PHONE	0.38	1,200	797.86		
	212-5345-372	METER TILES RIMS & LIDS	258.00	6,500	3,874.00		
	212-5345-373	WATER METERS	81.75	4,000	3,653.76		
	212-5345-531	POSTAGE	49.76	17,000	11,318.50		
	212-5346-311	OFFICE SUPPLIES	51.15	900	558.17		
	212-5346-511	PLANNING & DESIGN SERVICES	1,399.17	10,000	7,493.33		
	212-5346-533	CELLULAR PHONE	35.04	800	526.35		
	212-5346-814	PRINT/COPY MACH LEASE & MA	44.46	0	142.27-	Y	
		TOTAL:	769,994.75				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	12,395.01
110-110	CITY COUNCIL	9,590.13
110-120	CITY CLERK	796.50
110-130	CITY ADMINISTRATOR	350.02
110-150	FINANCIAL ADMINISTRATION	876.23
110-170	COMPUTER INFO SYSTEMS	3,473.75
110-211	POLICE ADMINISTRATION	244,876.59
110-212	CRIMINAL INVESTIGATION	497.99
110-213	PATROL	1,588.61
110-214	K-9 SERVICE	60.00
110-223	AUTOMOTIVE SERVICES	1,092.70
110-224	POLICE BUILDINGS	429.69
110-241	FIRE PROTECTION ADMIN.	231,699.97
110-261	COMMUNITY DEVELOPMENT	533.71
110-310	PUBLIC WORKS	2,001.43
110-320	STREETS	1,217.52
110-381	CUSTODIAL SERVICES	5,563.86
110-511	PARKS	5,840.19
110-512	LAKE MATTOON	3,094.36
110-551	SPORTS FACILITIES	3,208.38
110-570	DODGE GROVE CEMETERY	357.08
110-912	INTRFND TRNSFRS - LIBRARY	89,847.38
110 TOTAL	GENERAL FUND	619,391.10
122-653	HOTEL TAX ADMINISTRATION	2,371.01

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
122 TOTAL	HOTEL TAX FUND	2,371.01
123-582	JULY 4TH FIREWORKS	180.92
123-584	BAGELFEST	2,973.29
123 TOTAL	FESTIVAL MGMT FUND	3,154.21
124-320	STREETS VEHICLES & MACH	28,717.99
124 TOTAL	MOBILE EQUIPMENT FUND	28,717.99
125-150	FINANCIAL ADMINISTRATION	44,327.00
125 TOTAL	INSURANCE & TORT JDGMNT	44,327.00
130-321	STREETS	9,000.00
130-382	CITY HALL	14,132.00
130 TOTAL	CAPITAL PROJECT FUND	23,132.00
211-351	RESERVOIRS & WTR SOURCES	164.37
211-353	WATER TREATMENT PLANT	18,142.32
211-354	WATER DISTRIBUTION	1,655.33
211-355	ACCOUNTING & COLLECTION	339.75
211-356	ADMINISTRATIVE & GENERAL	130.64
211 TOTAL	WATER FUND	20,432.41
212-342	SEWER COLLECTION SYSTEM	4,758.45
212-343	SEWER LIFT STATIONS	987.25
212-344	WASTEWATER TREATMNT PLANT	20,804.00
212-345	ACCOUNTING & COLLECTION	389.51
212-346	ADMINISTRATIVE & GENERAL	1,529.82
212 TOTAL	SEWER FUND	28,469.03
	** TOTAL **	769,994.75

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
245 DCEO PROJECTS	000 EXPENSES	9,000.00
	** PROJECT 245 TOTAL **	9,000.00
250 BURGESS OSB REHAB	000 EXPENSES	14,132.00
	** PROJECT 250 TOTAL **	14,132.00

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003194	TUSCOLA BUILDERS, INC.	I-31138	121 5321-352	AGGREGATE SUR:	CA6 ROAD PACK	126731	570.04
						VENDOR 01-003194 TOTALS	570.04
01-022400	HOWELL ASPHALT CO	I-11127MB	121 5321-353	COLD MIX ASPH:	COLD MIX	126728	249.56
01-022400	HOWELL ASPHALT CO	I-11129MB	121 5321-354	HOT MIX ASPHA:	HOWELL ASPHALT CO	126728	717.60
01-022400	HOWELL ASPHALT CO	I-11130MB	121 5321-354	HOT MIX ASPHA:	HOWELL ASPHALT CO	126728	915.72
01-022400	HOWELL ASPHALT CO	I-11131MB	121 5321-354	HOT MIX ASPHA:	HOWELL ASPHALT CO	126728	595.14
01-022400	HOWELL ASPHALT CO	I-11132MB	121 5321-354	HOT MIX ASPHA:	HOWELL ASPHALT CO	126728	978.90
01-022400	HOWELL ASPHALT CO	I-11152MB	121 5321-353	COLD MIX ASPH:	COLD MIX	126728	411.65
						VENDOR 01-022400 TOTALS	3,868.57
01-035154	MID-ILLINOIS CONCRETE	I-157673	121 5321-351	CONCRETE	: 25TH & CHARLESTON	126729	441.00
	PROJ: 224-000	SW REHAB HI SCHL	AREA	JOB EXPENSES			
01-035154	MID-ILLINOIS CONCRETE	I-157673	121 5321-360	MISC CONCR SU:	25TH & CHARLESTON	126729	50.00
	PROJ: 224-000	SW REHAB HI SCHL	AREA	JOB EXPENSES			
01-035154	MID-ILLINOIS CONCRETE	I-157674	121 5321-351	CONCRETE	: 25TH & CHARLESTON	126729	245.00
	PROJ: 224-000	SW REHAB HI SCHL	AREA	JOB EXPENSES			
01-035154	MID-ILLINOIS CONCRETE	I-157675	121 5321-351	CONCRETE	: 6TH & OKLAHOMA	126729	245.00
01-035154	MID-ILLINOIS CONCRETE	I-157677*	121 5321-351	CONCRETE	: 19TH & WABASH	126729	98.00
01-035154	MID-ILLINOIS CONCRETE	I-157830	121 5321-351	CONCRETE	: 19TH & WABASH	126729	98.00
01-035154	MID-ILLINOIS CONCRETE	I-157830	121 5321-360	MISC CONCR SU:	19TH & WABASH	126729	50.00
01-035154	MID-ILLINOIS CONCRETE	I-157831	121 5321-351	CONCRETE	: 19TH & WABASH	126729	147.00
01-035154	MID-ILLINOIS CONCRETE	I-157831	121 5321-360	MISC CONCR SU:	19TH & WABASH	126729	50.00
01-035154	MID-ILLINOIS CONCRETE	I-157832	121 5321-351	CONCRETE	: 19TH & WABASH	126729	588.00
01-035154	MID-ILLINOIS CONCRETE	I-157832	121 5321-360	MISC CONCR SU:	19TH & WABASH	126729	180.00
01-035154	MID-ILLINOIS CONCRETE	I-157833	121 5321-351	CONCRETE	: 21ST & WABASH	126729	147.00
01-035154	MID-ILLINOIS CONCRETE	I-157833	121 5321-360	MISC CONCR SU:	21ST & WABASH	126729	91.25
01-035154	MID-ILLINOIS CONCRETE	I-158195	121 5321-351	CONCRETE	: WESTERN & LANE ACRES	126729	392.00
01-035154	MID-ILLINOIS CONCRETE	I-158196	121 5321-351	CONCRETE	: 19TH & WABASH	126729	147.00
01-035154	MID-ILLINOIS CONCRETE	I-158196	121 5321-360	MISC CONCR SU:	19TH & WABASH	126729	50.00
01-035154	MID-ILLINOIS CONCRETE	I-158338	121 5321-351	CONCRETE	: 19TH & WABASH	126729	98.00
01-035154	MID-ILLINOIS CONCRETE	I-158338	121 5321-360	MISC CONCR SU:	19TH & WABASH	126729	50.00
01-035154	MID-ILLINOIS CONCRETE	I-158339	121 5321-351	CONCRETE	: LANE ACRES	126729	294.00
01-035154	MID-ILLINOIS CONCRETE	I-158340	121 5321-351	CONCRETE	: 501 BRIAR LANE	126729	245.00
01-035154	MID-ILLINOIS CONCRETE	I-158342	121 5321-351	CONCRETE	: 125 ARBOR LANE	126730	197.00
01-035154	MID-ILLINOIS CONCRETE	I-158343	121 5321-351	CONCRETE	: RAYS LANE	126730	343.00
						VENDOR 01-035154 TOTALS	4,246.25
DEPARTMENT 321 STREETS						TOTAL:	8,684.86



VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE	ELECTRI I-201508261117	121 5326-322	ELECTRIC (COL: GOLDEN OAK		126727	19.90
01-008600	COLES MOULTRIE	ELECTRI I-201508261118	121 5326-322	ELECTRIC (COL: COLES CENTRE PKWY		126727	107.67
01-008600	COLES MOULTRIE	ELECTRI I-201508261119	121 5326-322	ELECTRIC (COL: PIATT & RT 316		126727	21.30
01-008600	COLES MOULTRIE	ELECTRI I-201508261120	121 5326-322	ELECTRIC (COL: 3020 LAKELAND BLVD		126727	12.50
01-008600	COLES MOULTRIE	ELECTRI I-201508261121	121 5326-322	ELECTRIC (COL: S RT 45 & PARADISE		126727	57.72
01-008600	COLES MOULTRIE	ELECTRI I-201508261122	121 5326-322	ELECTRIC (COL: S RT 45 & PARADISE		126727	22.93
01-008600	COLES MOULTRIE	ELECTRI I-201508261123	121 5326-322	ELECTRIC (COL: S RT 45 & PARADISE		126727	22.93
01-008600	COLES MOULTRIE	ELECTRI I-201508261124	121 5326-322	ELECTRIC (COL: LAKELAND INN ENTRANC		126727	12.25
01-008600	COLES MOULTRIE	ELECTRI I-201508261125	121 5326-322	ELECTRIC (COL: OLD STATE VILLAGE		126727	14.00
01-008600	COLES MOULTRIE	ELECTRI I-201508261126	121 5326-322	ELECTRIC (COL: SOUTH 9TH ST		126727	12.25
01-008600	COLES MOULTRIE	ELECTRI I-201508261127	121 5326-322	ELECTRIC (COL: SUNRISE APTS		126727	14.00
01-008600	COLES MOULTRIE	ELECTRI I-201508261128	121 5326-322	ELECTRIC (COL: S RT 45 & OLD STATE		126727	80.06
01-008600	COLES MOULTRIE	ELECTRI I-201508261129	121 5326-322	ELECTRIC (COL: RT 16 & LERNA RD		126727	95.67
VENDOR 01-008600 TOTALS							493.18

DEPARTMENT 326 STREET LIGHTING TOTAL: 493.18

VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL: 9,178.04

REPORT GRAND TOTAL: 9,178.04

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	121-5321-351	CONCRETE	3,725.00	50,000	38,851.50		
	121-5321-352	AGGREGATE SURFACE COAT	570.04	20,000	11,921.06		
	121-5321-353	COLD MIX ASPHALT	661.21	20,000	14,428.18		
	121-5321-354	HOT MIX ASPHALT	3,207.36	80,000	70,388.39		
	121-5321-360	MISC CONCR SUPPLIES, FORMS	521.25	7,500	6,446.72		
	121-5326-322	ELECTRIC (COLES MOULTRIE)	493.18	7,000	5,527.20		
		TOTAL:	9,178.04				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	8,684.86
121-326	STREET LIGHTING	493.18
121 TOTAL	MOTOR FUEL TAX FUND	9,178.04
	** TOTAL **	9,178.04

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
224 SW REHAB HI SCHL AREA	000 JOB EXPENSES	736.00
	** PROJECT 224 TOTAL **	736.00

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000221	COVENTRY HEALTH CARE O I-201508211077		221 5411-211	STOP LOSS INS:	STOP LOSS SPECIFIC	126590	25,276.70
01-000221	COVENTRY HEALTH CARE O I-201508211077		221 5411-211	STOP LOSS INS:	STOP LOSS AGGREGATE	126590	1,734.32
						VENDOR 01-000221 TOTALS	27,011.02
						DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL:	27,011.02
-----							
01-000221	COVENTRY HEALTH CARE O I-201508211077		221 5412-211	HEALTH PLAN A:	ADMIN FEES	126590	10,759.70
						VENDOR 01-000221 TOTALS	10,759.70
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	10,759.70
-----							
01-000236	COVENTRY HEALTH CARE I-201508211064		221 5413-211	MEDICAL CLAIM:	COVENTRY HEALTH CARE 000001		48,942.53
01-000236	COVENTRY HEALTH CARE I-201508281159		221 5413-211	MEDICAL CLAIM:	COVENTRY HEALTH CARE 000000		2,975.60
						VENDOR 01-000236 TOTALS	51,918.13
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	51,918.13
-----							
01-000236	COVENTRY HEALTH CARE I-201508211064		221 5414-211	RX CLAIMS	: COVENTRY HEALTH CARE 000001		28,311.52
01-000236	COVENTRY HEALTH CARE I-201508281159		221 5414-211	RX CLAIMS	: COVENTRY HEALTH CARE 000000		17,668.21
						VENDOR 01-000236 TOTALS	45,979.73
						DEPARTMENT 414 RX CLAIMS TOTAL:	45,979.73
-----							
01-003216	ASSURANT EMPLOYEE BENE I-201508211078		221 5417-212	LIFE INSURANC:	SEPTEMBER LIFE INS	126589	2,167.72
						VENDOR 01-003216 TOTALS	2,167.72
						DEPARTMENT 417 LIFE INSURANCE TOTAL:	2,167.72
-----							
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	137,836.30
						REPORT GRAND TOTAL:	137,836.30

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	221-5411-211	STOP LOSS INSURANCE	27,011.02	330,292	222,400.25		
	221-5412-211	HEALTH PLAN ADMINISTRATION	10,759.70	147,619	99,700.42		
	221-5413-211	MEDICAL CLAIMS	51,918.13	2,839,866	2,332,005.28		
	221-5414-211	RX CLAIMS	45,979.73	858,628	546,849.49		
	221-5417-212	LIFE INSURANCE	2,167.72	26,108	15,363.33		
		TOTAL:	137,836.30				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	27,011.02
221-412	HEALTH PLAN ADMIN	10,759.70
221-413	MEDICAL CLAIMS	51,918.13
221-414	RX CLAIMS	45,979.73
221-417	LIFE INSURANCE	2,167.72
-----		
221 TOTAL	HEALTH INSURANCE FUND	137,836.30
-----		
	** TOTAL **	137,836.30

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/19/2015 THRU 9/01/2015

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201508281156	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	000000	1,272.92
						VENDOR 01-000276 TOTALS	1,272.92
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,272.92
01-000276	DELTA DENTAL-ASC	I-201508211073	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	820.20
01-000276	DELTA DENTAL-ASC	I-201508281156	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	3,748.20
						VENDOR 01-000276 TOTALS	4,568.40
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	4,568.40
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	5,841.32
						REPORT GRAND TOTAL:	5,841.32

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	221-5412-211	HEALTH PLAN ADMINISTRATION	1,272.92	147,619	99,700.42		
	221-5415-211	DENTAL CLAIMS	4,568.40	115,000	87,319.96		
		TOTAL:	5,841.32				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,272.92
221-415	DENTAL CLAIMS	4,568.40
-----		
221 TOTAL	HEALTH INSURANCE FUND	5,841.32
-----		
	** TOTAL **	5,841.32

NO ERRORS

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	--DATE--	----TYPE----	-CK #-	----AMOUNT----	CODE	-RECEIPT--	--AMOUNT--	----MESSAGE----
10-00610-01	ANGEL, JUAN L	8/21/15	FINAL BILL	126591	16.52CR	100	39371	60.00CR	
10-08500-11	PARSLEY, LAKETA E	8/21/15	FINAL BILL	126592	43.64CR	100	35237	60.00CR	
12-12400-04	GRAY, MONICA A	8/21/15	FINAL BILL	126593	48.94CR	100	37163	60.00CR	
14-24710-01	EDWARDS, MELISSA	8/21/15	FINAL BILL	126594	34.36CR	100	41214	60.00CR	

ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	DEPOSIT		MESSAGE
						CODE	RECEIPT	
20-08400-06	SINCLAIR, ERIC P	8/28/15	FINAL BILL	126600	55.00CR	100	41381	60.00CR
20-08400-07	KROENING, TANNER R	8/28/15	FINAL BILL	126601	44.20CR	100	40358	60.00CR
20-17410-14	BIRCH, DUSTIN W	8/28/15	FINAL BILL	126602	40.07CR	100	34854	60.00CR
22-22400-10	ARMSTRONG, CHRISTINA M	8/28/15	FINAL BILL	126603	34.39CR	100	38292	60.00CR
24-00510-09	BASHAM, WILLIAM D	8/28/15	FINAL BILL	126604	23.30CR	000		0.00
24-11100-04	WILLISON, CARL D	8/28/15	FINAL BILL	126605	48.39CR	100	30073	60.00CR
25-27900-12	RILEY, MATTHEW W	8/28/15	FINAL BILL	126606	37.25CR	100	40289	60.00CR
26-02070-06	CLEVINGER, CHAD E	8/28/15	FINAL BILL	126607	248.79CR	000		0.00
26-09900-15	ALLEN, KELSEA L	8/28/15	FINAL BILL	126608	5.58CR	100	40210	60.00CR



# NEW BUSINESS:

## City of Mattoon Council Decision Request

---

MEETING DATE: 09/01/15 CDR NO: 2015-1635

SUBJECT: Construction Contract Bids for Heritage Park

SUBMITTAL DATE: 08/12/15

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 08/27/15  
Date

EXHIBITS (If applicable): Bid Tabulation

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$0	BUDGETED: \$500,000.00	REQUIRED: \$0

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to reject both bids for the construction of Heritage Park.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

A bid opening was held on July 09, 2015 for the Heritage Park Project at the southwest corner of 17th & Broadway. The following bids were received:

Curry Construction	\$721,034.00
Illinois Builders	\$949,438.00

The budget for this portion of the project was \$500,000. We intend to redesign the project and rebid this winter for construction in 2016. It is necessary for us to formally reject the existing bids before rebidding.

I have assembled \$150,000 in cost reduction measures. They will be presented to the Design Committee on Friday, August 14. The consultant is working on design changes to the water feature and the pavilion. Their assignment is to reduce the combined cost of those 2 items by \$100,000. I can present further details on the cost reduction measures to anyone that is interested.

Date: 7/9/2015 Name & Address  
 Time: 11:00 AM of Bidder

Bid Item

Building Systems of  
 Illinois, Inc.  
 1625 Huston  
 Decatur, IL 62526  
 217-876-9500

Curry Construction  
 PO Box 1053  
 1209 North US-45  
 Mattoon, IL 61938  
 217-234-2250

Heritage Park - Concrete

Alternate

\$949,438.00  
 (\$87,700.00)  
 \$861,738.00

\$721,034.00  
 \$0.00  
 \$721,034.00

Heritage Park - Electrical

Anderson Electric  
 1921 Oak Avenue  
 Mattoon, IL 61938  
 217-234-7476

Bodine Electric  
 of Decatur  
 1845 N. 22nd Street  
 Decatur, IL 62525  
 217-420-4260

Commercial Electric, Inc.  
 PO Box 1157  
 720 S. 17th Street  
 Mattoon, IL 61938  
 217-235-0616

**\$20,190.00**

\$29,737.54

\$28,011.00

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2015-2942**

**A RESOLUTION APPROVING A DEVELOPMENT AGREEMENT  
FOR THE CONSTRUCTION OF A CITY STREET NEAR THE INTERSECTION OF  
MILLER ROAD AND HURST DRIVE**

**WHEREAS**, Lanman Oil Company is in the process of expanding their service station facility at Miller Road & Illinois Route 16 to include semi-truck accommodations; and

**WHEREAS**, Lanman Oil Company wishes to construct a City Street along the south side of the proposed development and dedicate it to the City; and

**WHEREAS**, the proposed street would provide access to two undeveloped properties east of Miller Road; and

**WHEREAS**, the proposed street is located on property owned by Eastern Illinois Industries; and

**WHEREAS**, Eastern Illinois Industries also wishes to have a City Street constructed and dedicated to the City in order to provide access to the developable properties east of Miller Road.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the Development Agreement between the City of Mattoon, Lanman Oil Company, and Eastern Illinois Industries for the construction of a City Street near the intersection of Miller Road and Hurst Drive be approved.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

ABSTAIN (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2015.

## DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (“Agreement”), dated as of the date of acceptance by the City of Mattoon, Illinois (“City”), is entered into by and between the City, Lanman Oil. Co., Inc., an Illinois Domestic Corporation (“Lanman”), and Eastern Illinois Industries, Inc., an Illinois Corporation (“Eastern Illinois Industries”). For and in consideration of the mutual promises and covenants of Lanman, Eastern Illinois Industries, and the City herein contained, the Parties agree as follows:

### RECITALS

WHEREAS, the City is an Illinois Municipal Corporation and a non-home-rule unit as described in the Constitution of the State of Illinois of 1970.

WHEREAS, Eastern Illinois Industries is the titleholder of record of a portion of real estate depicted on the Engineering Plan attached hereto and hereby made a part hereof as **Exhibit A**, which lies directly to the south, adjoining property owned by Lanman, in the boundaries and jurisdiction of the City (“Subject Property”).

WHEREAS, Eastern Illinois Properties and Lanman entered into an Agreement for Sale of Real Estate on November 18, 2014 (“Real Estate Agreement”), wherein Lanman had an option to construct a sixty foot (60’) wide roadway on the Subject Property owned by Eastern Illinois Industries. The proposed roadway is depicted in the highlighted portion of the Engineering Plan attached hereto.

WHEREAS, the Real Estate Agreement further provides that the roadway shall be approved by and dedicated to the City after completion.

WHEREAS, Lanman and Eastern Illinois Properties desire to exercise said option contained in the Real Estate Agreement.

WHEREAS, it is beneficial to both the City, Lanman and Eastern Illinois Industries that the Subject Property be dedicated to and accepted by the City once the roadway is constructed.

### WITNESSETH

NOW THEREFORE, in consideration of the premises, and the circumstances and the covenants and agreements of the Parties set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City, Lanman, and Eastern Illinois Industries covenant and agree as follows:

1. Plans, Specifications, and Estimate. Lanman shall submit detailed construction plans, specifications, and a cost breakdown for the proposed roadway to the City for review and approval (“Plans and Specifications”). The plans and specifications shall be based on the

subdivision ordinances of the City of Mattoon, and the Standard Specifications for Road and Bridge Construction in Illinois.

2. Roadway Construction. Lanman agrees to construct the roadway in accordance with the subdivision ordinances of the City of Mattoon, the Standard Specifications for Road and Bridge Construction in Illinois, and the approved Plans and Specifications described in Section 1 above. Lanman agrees to furnish a Performance Bond or Letter of Credit in the amount of \$183,000.00 effective from the date of acceptance of this Agreement by the City until final inspection and acceptance of the roadway by the City.

3. Access. Throughout the duration of the construction process, Eastern Illinois Industries grants Lanman the right to enter the Subject Property and construct the Roadway, provided Lanman constructs the Roadway in a manner as set forth herein, and grants the City access to inspect the Subject Property for compliance with applicable City Ordinances. Eastern Illinois Industries and Lanman shall provide the City access to all work for the purpose of inspection of said roadway construction.

4. Survey and Dedication. Prior to acceptance by the City, Lanman shall satisfactorily complete all construction activities including; earth subgrade, aggregate subbase, PCC pavement, aggregate shoulders, final grading, and seeding. Lanman shall notify the City when construction is complete and ready for final inspection. The City will inspect the work and prepare a punch list of any remaining work items. Said punch list shall be consistent with the subdivision ordinances of the City of Mattoon, the Standard Specifications for Road and Bridge Construction in Illinois, and the approved Plans and Specifications. Lanman shall cause the punch list items to be completed in a timely and workman like manner.

Upon completion of the roadway by Lanman in a manner acceptable by the City, the City shall accept the dedication of the roadway right-of-way from Eastern Illinois Industries. The acceptance of the City shall be evidenced by a resolution of the Mattoon City Council, and a properly executed Deed of Dedication to the City containing a legal description of the roadway to be dedicated. Prior to dedication, Lanman shall provide to the City and Eastern Illinois Industries a Survey Plat depicting the boundaries of the roadway to be dedicated, and Eastern Illinois Industries and the City shall have the right to approve or modify the boundaries as depicted in said Survey.

5. Eastern Illinois Industries Consent to Construction and Agreement to Dedicate. Eastern Illinois Industries consents to Lanman's construction of the roadway as provided herein, and shall deliver to the City a Deed of Dedication for the Subject Property after the City has approved the dedication of the roadway as provided herein.

6. Termination. This Agreement shall be considered terminated if the City and Lanman are unable to agree to construction plans and specifications by December 31, 2015. This Agreement shall be considered terminated if Lanman is unable to complete construction of the proposed roadway by December 31, 2016.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2015.

THE CITY OF MATTOON

By: \_\_\_\_\_(SEAL)

\_\_\_\_\_

LANMAN OIL COMPANY, INC.

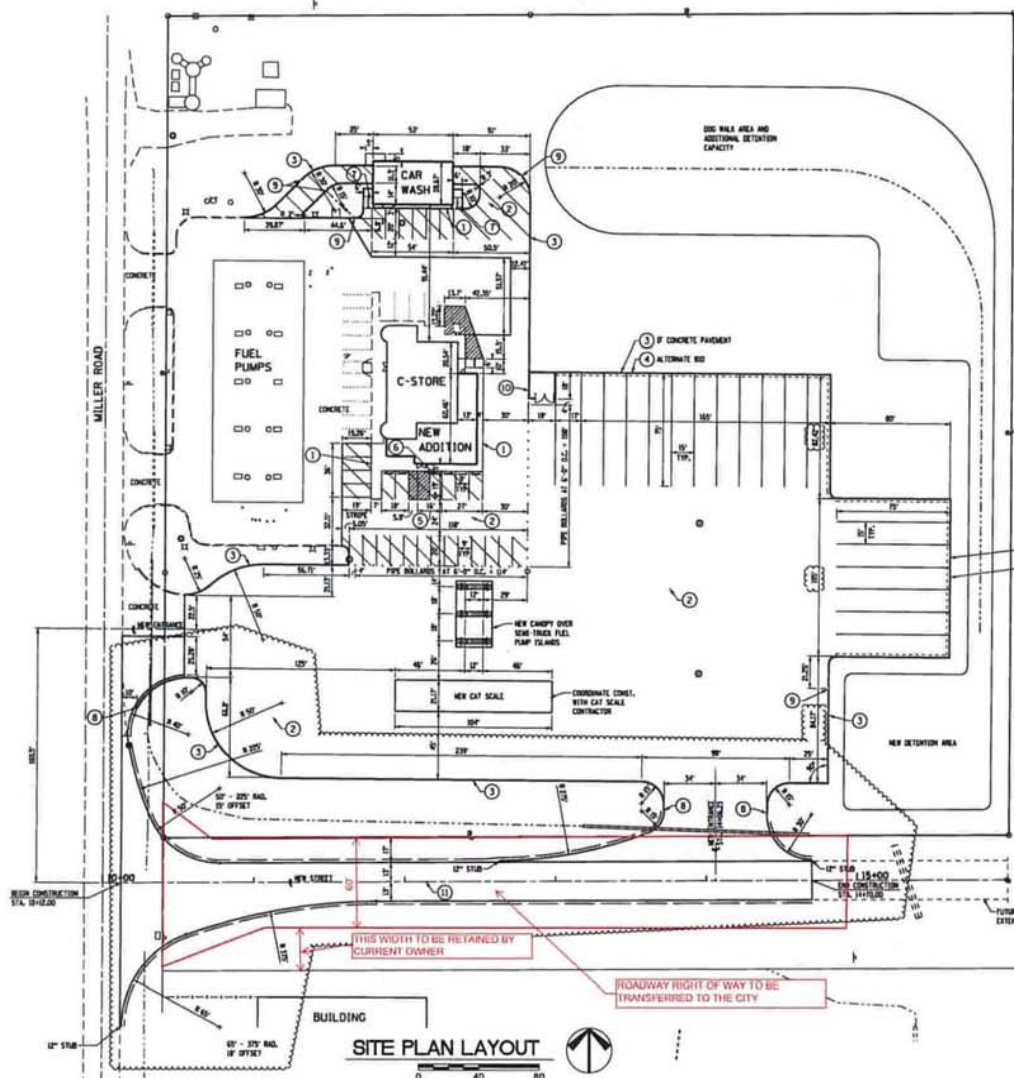
By: \_\_\_\_\_(SEAL)  
Michael Lanman, President

EASTERN ILLINOIS INDUSTRIES, INC.

By: \_\_\_\_\_(SEAL)

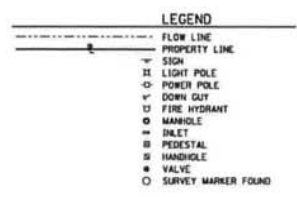
\_\_\_\_\_

ILLINOIS ROUTE 16



- KEYED PLAN NOTES**
- ① NEW PORTLAND CEMENT CONCRETE SIDEWALKS / CURB. SEE DETAIL 1 SHEET C0.
  - ② NEW PORTLAND CEMENT CONCRETE PAVEMENT AND PARKING AREAS. SEE DETAILS 11, 12, & 13 SHEET C. CROSS HATCHED AREA OF PAVEMENT TO BE 6" THICK. ALL OTHER PAVEMENT TO BE 8" THICK. INSTALL AGGREGATE SUB-BASE, TYPE B, 4" UNDER ALL PAVEMENT.
  - ③ NEW MONOLITHIC CONCRETE CURB. SEE DETAIL 4 SHEET C0.
  - ④ ALTERNATE BID: TRUCK PARKING STALLS SHALL BE 6" ASPHALT OVER 10" SUB-BASE GRANULAR MATERIAL, TYPE A. CURB SHALL BE 8-1/2" HIGH WITH REVERSE SLOPE ON OUTER FAN AROUND TRUCK PARKING ONLY. SEE DETAIL 5 SHEET C0.
  - ⑤ HANDICAPPED PARKING SPACE TO HAVE AN 8'-0" WIDE ACCESS AISLE WITH DIAGONAL MARKINGS PERMANENTLY AFFIXED WITHIN FIVE MINIMUM 16'-0" WIDTH OF EACH STALL PER THE ILLINOIS ACCESSIBILITY CODE.
  - ⑥ NEW HANDICAP SIGN. SEE DETAIL 6 SHEET C0.
  - ⑦ NEW RAMP. SEE DETAIL 7 SHEET C0.
  - ⑧ TAPER END OF CURB FROM 6" HIGH TO 0" HIGH IN LAST 6 INCHES.
  - ⑨ NEW CURB CUT. SEE DETAIL 10 SHEET C0.
  - ⑩ NEW DUMPSTER ENCLOSURE. SEE DETAIL 1 SHEET C0.
  - ⑪ NEW STREET. SEE DETAIL 2 SHEET C0.

- GENERAL NOTES**
1. THE RUNNING SLOPE ON ALL SIDEWALK ACCESSIBLE ROUTES SHALL BE NO GREATER THAN 4:12. THE CROSS SLOPE ON THE SIDEWALKS SHALL BE NO GREATER THAN 1:52.
  2. ALL RADIUS AND DIMENSIONS ARE TO THE FACE OF CURB. ALL RADIUS SHALL BE 5'-0" UNLESS NOTED OTHERWISE.

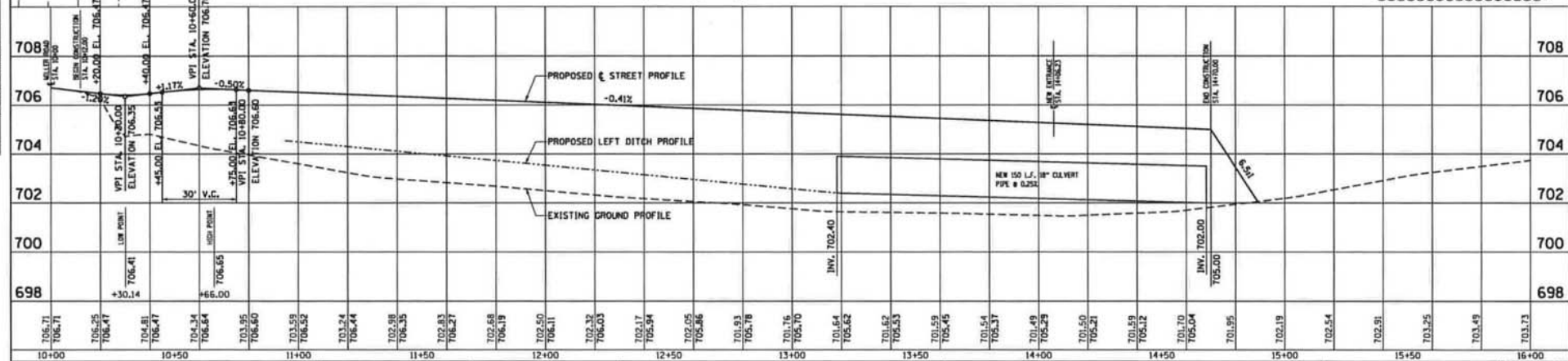
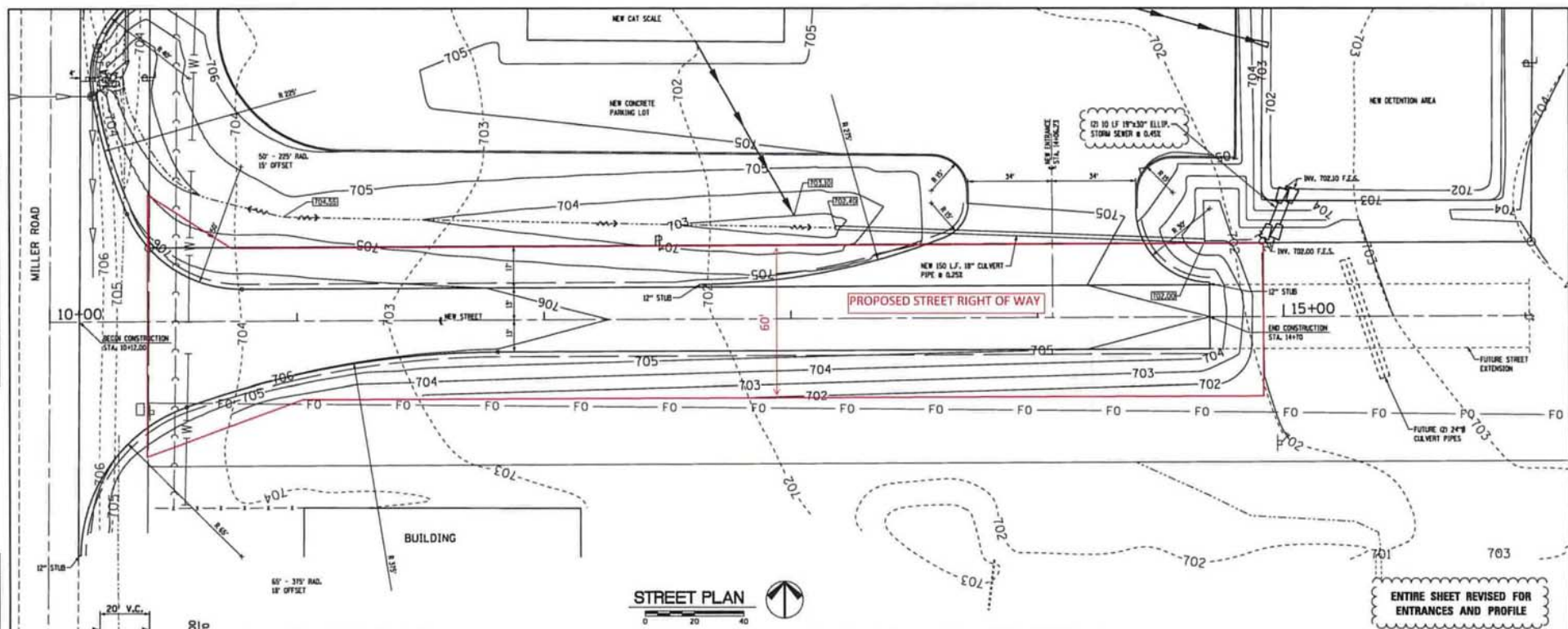


**SITE PLAN LAYOUT**

FILE NAME = P:\Civil\Lambos\SP_Miller_Dr_38148542.dwg	USER NAME = Ewing	DESIGNED - ALB	REVISED -	<b>The Upchurch Group</b> 123 North 15th Street Mattoon, Illinois 61938 <small>Professional Design Firm Corporation License No. 186-063401</small>	<b>LAMBO'S NO. 3</b> MILLER ROAD, MATTOON, ILLINOIS SCALE: 40,000.0' / 1"	<b>SITE PLAN LAYOUT</b> PROJECT: 3815063	TOTAL SHEETS	SHEET NO.
DRAWING: LAYOUT.dwg	DRAWN - EWING	CHECKED -	REVISED - JULY 30, 2015				10	C2
PLOT SCALE = 40,000.0' / 1" =	DATE - JULY 23, 2015	REVISOR -	REVISOR -					
PLOT DATE = 7/28/2015								

DATE	
BY	
PLAN	REVISIONS
	NO. DATE
	1 10/15/15
	2 11/10/15
	3 11/10/15
	4 11/10/15
	5 11/10/15
	6 11/10/15
	7 11/10/15
	8 11/10/15
	9 11/10/15
	10 11/10/15

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	9 11/10/15
	10 11/10/15



708.93	706	704	702	700	698	708	706	704	702	700	698
10+00	10+50	11+00	12+00	12+50	13+00	13+50	14+00	14+50	15+00	15+50	16+00

FILE NAME = P:\Civil\11\111111\111111.dwg	USER NAME = S1223	DESIGNED = ALB	REVISIONS = -	<p align="center"><b>The Upchurch Group</b> 123 North 15th Street Mattson, Illinois 61938</p> <p align="center">LAMBO'S NO. 3 MILLER ROAD, MATTOON, ILLINOIS</p> <p align="center">NEW STREET PLAN AND PROFILE</p>	<p align="center">TOTAL SHEETS: C9</p> <p align="center">SHEET NO.: C5</p>
PLT SCALE = 20.0000' / in.	DRAWN = EWING	REVISIONS = JULY 30, 2015	<p>SCALE: 20.0000' / in.</p> <p>PROJECT: 3815063</p>		
PLT DATE = 7/28/2015	CHECKED =	REVISIONS = JULY 23, 2015			



**City of Mattoon  
Council Decision Request**

MEETING DATE: 09/01/15

CDR NO: 2015-1636

**SUBJECT:** Design Engineering Fees for the Reconstruction of Marshall Ave from 6th Street to 9th Street

**SUBMITTAL DATE:** 08/24/15

**SUBMITTED BY:** Dean Barber, Public Works Director

<b>APPROVED FOR COUNCIL AGENDA:</b>	Kyle Gill, City Administrator	<u>08/27/15</u> Date
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**EXHIBITS (If applicable):** Location Map, Consultant Contract

<b>EXPENDITURE</b>	<b>AMOUNT</b>	<b>CONTINGENCY FUNDING</b>
ESTIMATE: \$83,263.22	BUDGETED: \$90,000.00	REQUIRED: \$0

**IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:**


“I move to approve the fee proposal in the amount of \$83,263.22 from Upchurch Group for the design of the reconstruction of Marshall Avenue from 6th Street to 9th Street.”

**SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:**

The attached contract is for the design of the first phase of the overall project to reconstruct the pavement on Marshall Avenue from 6th Street to 17th Street.

The design work will be paid from MFT Funds. The construction will be paid from MFT Funds and Federal Funds.

The first phase is scheduled for construction in 2016.

Municipality City of Mattoon	<b>L O C A L  A G E N C Y</b>	 <b>Illinois Department of Transportation</b>  <b>Preliminary Engineering Services Agreement For Motor Fuel Tax Funds</b>	<b>C O N S U L T A N T</b>	Name The Upchurch Group, Inc.
Township				Address 123 N. 15 <sup>th</sup> Street
County Coles				City Mattoon
Section				State IL

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

**Section Description**

Name Marshall Avenue Reconstruction, Phase I.

Route Marshall Ave. Length 0.23 Mi. 1,215 FT (Structure No. \_\_\_\_\_ )

Termini 6<sup>th</sup> Street to 9<sup>th</sup> Street

Description: Roadway Reconstruction

**Agreement Provisions**

**The Engineer Agrees,**

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
  - b.  Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches
  - g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  ~~Furnish the LA with survey and drafts in quadruplicate of all necessary right of way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required. Establish existing right of way limits.~~

Note: Four copies to be submitted to the Regional Engineer

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals
- j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
- k.  Prepare the Project Development Report when required by the DEPARTMENT.

(2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.

- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, ~~1b~~, 1c, 1d, ~~1e~~, ~~1f~~, 1g, 1h, 1i, 1j, 1k, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

- a.  A sum of money equal to \_\_\_\_\_ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b.  A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule.

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	(see note)
Under \$50,000	10.00	
First \$50,000	10.00	%
Next \$50,000	7.75	%
Next \$100,00	6.50	%
Next \$200,000	5.60	%
Next \$200,000	5.20	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

- c.  On the basis of the following compensation formula:

Cost Plus Fixed Fee  CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], R=0, NOT TO EXCEED \$83,263.22 WITHOUT PRIOR AUTHORIZATION OF THE LA.

2. To pay for services stipulated in paragraphs ~~1b~~, ~~1e~~, ~~1d~~, ~~1e~~, ~~1f~~, ~~1h~~, ~~1j~~ & ~~1k~~, of the ENGINEER AGREES at actual cost of performing such work plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined

as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph ~~1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k~~. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
  - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
  - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 180 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

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#### **It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

City of Mattoon \_\_\_\_\_ of the  
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By \_\_\_\_\_

City Council

Clerk

By \_\_\_\_\_

(Seal)

Title Mayor

Executed by the ENGINEER:

The Upchurch Group, Inc.

123 North 15<sup>th</sup> Street

ATTEST:

Mattoon, Illinois, 61920

By Daniel E. Holcher

By Mark E. Dunning

Title PRESIDENT

Title Director of Civil Engineering

<b>Approved</b>
_____
Date
Department of Transportation
_____
Regional Engineer

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
Topographic survey and ROW locate	Land Surveyor	18	30.99	557.82	769.90		193.60	222.19	1743.52
	Junior Tech	18	23.48	422.64	583.33			147.08	1153.05
	Sr. Tech	8	36.95	295.60	407.99			102.87	806.46
	Survey Mangr.	8	38.67	309.36	426.98			107.66	844.00
								0.00	
Existing and Demo Plan sheets	Project Engr.	12	53.61	643.32	887.91		760.00	334.08	2625.31
	Junior Engr.	30	31.12	933.60	1288.55			324.89	2547.05
	Sr. Tech	46	36.95	1699.70	2345.93			591.50	4637.12
								0.00	
Environmental Reviews	Project Engr.	16	53.61	857.76	1183.88		265.00	336.93	2643.57
	Junior Engr.	32	31.12	995.84	1374.46			346.55	2716.85
	Sr. Tech	16	36.95	591.20	815.97			205.74	1612.91
								0.00	
IDOT Coord/Approval /Concurrence	Project Manager	24	53.61	1286.64	1775.82		210.80	478.32	3751.58
	Junior Engr.	16	31.12	497.92	687.23			173.28	1358.43
	Sr. Tech	4	36.95	147.80	203.99			51.43	403.23
								0.00	
Public Meetings (2 Each)	Project Manager	16	53.61	857.76	1183.88		665.00	394.93	3101.57
	Junior Engr.	8	31.12	248.96	343.61			86.64	679.21
	Sr. Tech	12	36.95	443.40	611.98			154.30	1209.68
	Administrative Asst	12	18.87	226.44	312.53			78.80	617.77
								0.00	
Proposed Plan Sheets	Project Engr.	60	53.61	3216.60	4439.55	3500.00	2660.00	1505.08	15321.23
	Junior Engr.	86	31.12	2676.32	3693.86			931.36	7301.54
	Sr. Tech	150	36.95	5542.50	7649.76			1928.79	15121.05
								0.00	
Specifications	Project Engr.	4	53.61	214.44	295.97		30.00	78.98	619.39
	Junior Engr.	18	31.12	560.16	773.13			194.94	1528.23

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
	Administrative Asst	8	18.87	150.96	208.35			52.53	411.85
								0.00	
Estimate	Project Engr.	8	53.61	428.88	591.94		26.00	153.02	1199.84
	Junior Engr.	32	31.12	995.84	1374.46			346.55	2716.85
	Sr. Tech	8	36.95	295.60	407.99			102.87	806.46
								0.00	
Bidding	Project Engr.	4	53.61	214.44	295.97		16.00	76.95	603.36
	Junior Engr.	4	31.12	124.48	171.81			43.32	339.61
	Sr. Tech	2	36.95	73.90	102.00			25.72	201.61
								0.00	
QA/QC	Project Engr.	16	53.61	857.76	1183.88			298.50	2340.14
	Junior Engr.	5	31.12	155.60	214.76			54.15	424.51
								0.00	
Admin	Project Engr.	8	53.61	428.88	591.94			149.25	1170.07
	Administrative Asst.	14	18.49	258.86	357.28			90.08	706.22
<b>Totals</b>		<b>723</b>		<b>27,210.98</b>	<b>37,556.59</b>	<b>3,500.00</b>	<b>4,826.40</b>	<b>10,169.25</b>	<b>83,263.22</b>

\*Overhead Rate = 1.3802



**Illinois Department  
of Transportation**

**Direct Costs Check Sheet**

City of Mattoon Marshall

Firm Name: PTB/Item No:                       
Ave, Phase I

REQUIRED – DIRECT COSTS WILL ONLY BE ACCEPTED FOR INCLUSION IN  
CONTRACT WHEN DOCUMENTED ON THIS FORM.

(Indicate only rate and quantities for this specific project.)

Item	Contract <sup>(1)</sup> Rate	Quantity (n/a for work orders)	Total
Per Diem	\$28.00		\$0.00
Lodging (Overnight)	\$70.00		\$0.00
Lodging (Extended)	Up to State Rate		#VALUE!
Air Fare Coach Rate (with two weeks' notice)	As Approved		#VALUE!
Vehicles:		240.00	
Mileage	\$0.56		\$134.40
Daily Rate (owned or leased)	\$45/day		#VALUE!
Overtime	(Premium Portion)		#VALUE!
Tolls	Actual Cost		#VALUE!
Digital Photo Processing	Actual Cost		#VALUE!
Photo Processing	\$1.00		\$0.00
Cell Phones – (traffic systems, survey, phase III only)	\$70/month/ph one (maximum) – Phase III (max. of three without IDOT approval)		#VALUE!
Telephone Usage (traffic system monitoring)	Actual Cost		#VALUE!
2-Way Radio (survey or phase III only)	Actual Cost		#VALUE!
Overnight Delivery/Postage/ Courier Service	\$20.00	4.00	\$80.00
Copies of Deliverables/Mylars (in-house)	\$18.00		\$0.00
Copies of Deliverables/Mylars (outside)	Actual Cost		#VALUE!
Specific Insurance (required for project)	Actual Cost		#VALUE!
CADD	\$10.00	370.00	\$3,700.00
Monuments (permanent)	\$3.00 per iron pin		\$0.00
Advertisements	Actual Cost		
Web Site	Actual Cost		#VALUE!
Facility Rental for Public Meetings & Exhibits/Renderings & AV	Actual Cost		#VALUE!
Transcriptions (specific to project)	Actual Cost		#VALUE!
Recording Fees	Actual Cost		#VALUE!
Courthouse Fees	10		\$0.00
Title Certificates (Crites)	400		\$0.00
Testing of Soil Samples	Actual Cost		
Lab Services	Actual Cost		#VALUE!
Concrete Cylinder Molds	\$1.50/Ea.		#VALUE!
Concrete Cylinder Strength Test	\$12.00/Ea.		#VALUE!
Moisture Sample Preparation	\$50.00/Ea.		#VALUE!
Standard Proctor Curve, ASTM 698	\$225.00/Ea.		#VALUE!



Item	Contract <sup>(1)</sup> Rate	Quantity (n/a for work orders)	Total
Modified Proctor Curve, ASTM 1557	\$275.00/Ea.		#VALUE!
Storm Sewer Cleaning and Televising	Actual Cost		#VALUE!
Traffic Control and Protection	Actual Cost		#VALUE!
Aerial Photography and Mapping	Actual Cost		#VALUE!
Utility Exploratory Trenching	Actual Cost		#VALUE!
Shift Differential	Actual Cost		#VALUE!
PROJECT Site Travel	Actual Cost		#VALUE!
	Actual Cost		#VALUE!
Computers	\$60.00/Month		#VALUE!
Railroad permit (\$750) RR flagman (\$2000)	\$2,750.00		\$0.00
			\$0.00
Copies: Black & White, 8.5"x11"	\$0.15	1,080.00	\$162.00
Copies: Color, 8.5"x11"	\$1.50	230.00	\$345.00
Copies: Black & White, 11"x17"	\$0.25	420.00	\$105.00
Bond Plots: 24"x36"	\$5.00	60.00	\$300.00

(1) Used to determine upper limit of compensation for direct cost. Unless maximum is specified und

\$4,826.40

Services by Others, Soil Borings

\$3,500.00

## **SCOPE OF SERVICES MARSHALL AVENUE PHASE 1**

**Field Surveys** - Establish roadway center line, stationing, and right-of-way lines. Individual lot lines are not required to be shown. No right-of-way is required.

Complete topographical surveys with JULIE utility locations.

Survey full cross-sections on 100' centers, plus profiles for each sidestreet and entrance. Survey Marshall Avenue Profile.

**Existing Plan Sheets** - Draft existing conditions onto plan sheets:

2 ea Plan Views @ 1" = 20'.

2 ea Profile Sheets @ 1" = 20' for Roadway & Storm Sewer.

+/- 6 ea Cross-Section Sheets.

**Environmental Reviews** - Prepare Project Development Report and request Group 2 Categorical Exclusion. Complete the State Clearinghouse Review.

**IDOT & FHA Coordination** - Project Funding is STU and MFT. Conduct all IDOT & FHA coordination. Use the attached programming request and the preliminary plans furnished by the City.

**Public Meetings** - Upchurch and City to conduct 2 public meetings.

**Proposed Plan Sheets** - Draft the proposed improvements conforming to the preliminary sketches furnished by the City.

Cover Sheet

Summary of Quantities

Typical Cross-Sections

2 each Plan Views Roadway Work

2 each Plan Views Storm Sewer Work

2 each Profile Views Roadway and Storm Sewer Work

1 each Construction Details

6 each Cross-Sections

Use the storm sewer sizes and locations shown on the preliminary sketches. Adjust for utilities. Perform pavement thickness calculations for IDOT. 8" concrete pavement on 4" aggregate subbase assumed. Use pavement and driveway widths shown on preliminary plans.

**Specifications** - Prepare bid documents in MFT Federal-Aid format. Please see attached staging comments.

**Estimate** - Prepare cost estimate and time estimate on IDOT forms.

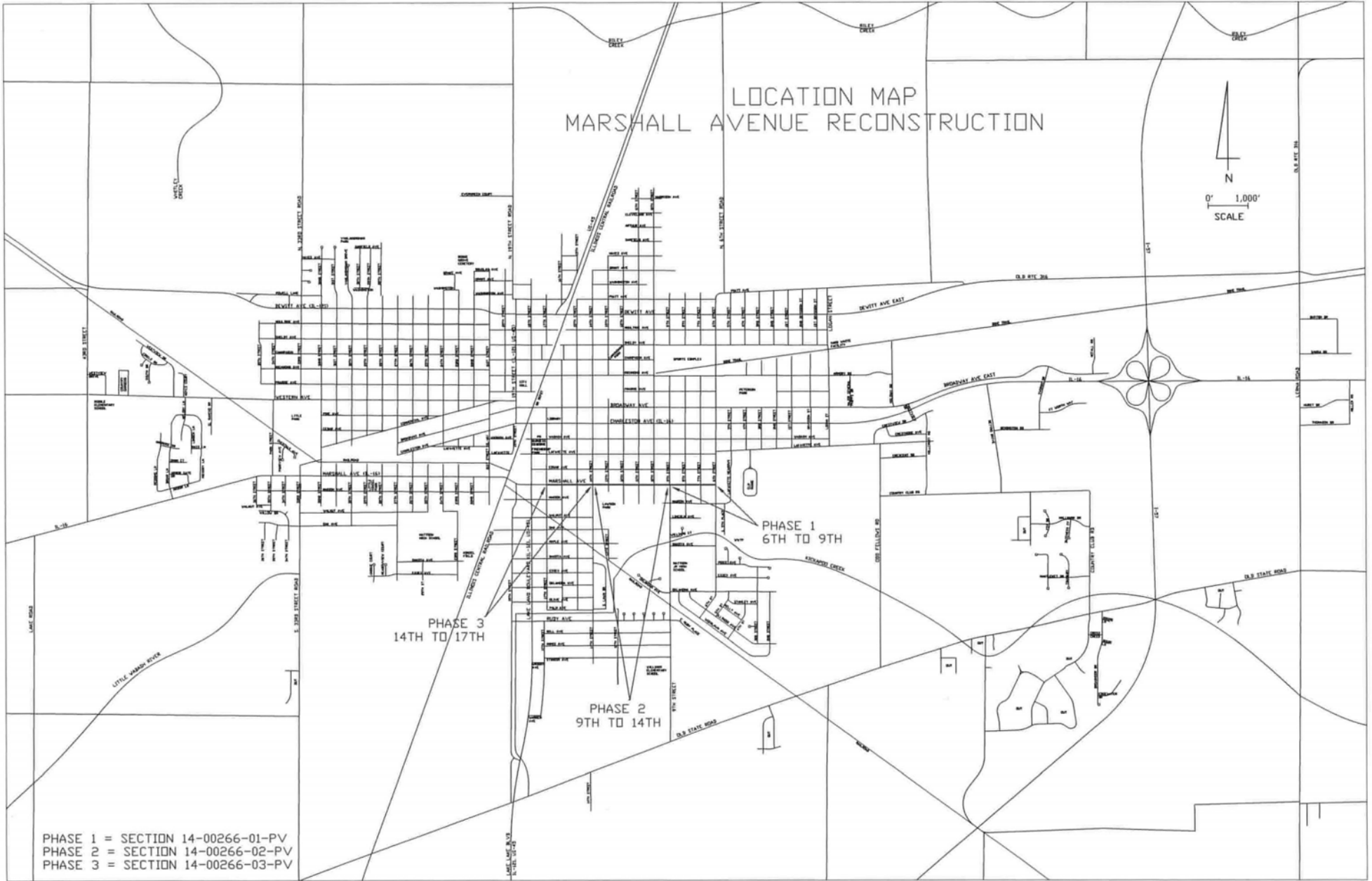
## **Scope of Services**

Page 2

**Bidding** - Consultant to supply 1 hardcopy of bid documents and 1 electronic set, each with seals. City to advertise for bids and distribute bid documents. Consultant to answer bid questions and issue addendums. City to conduct the bid opening and prepare the award recommendation.

**Construction Engineering** - Construction Engineering Services are not included in this Scope of Services.

# LOCATION MAP MARSHALL AVENUE RECONSTRUCTION





**Illinois Department  
of Transportation**

**CITY OF MATTOON, ILLINOIS  
RESOLUTION NO. 2015-2943**

**Resolution for Improvement by  
Municipality Under the Illinois  
Highway Code**

BE IT RESOLVED, by the City Council of the  
City of Mattoon of Mattoon Illinois  
Council or President and Board of Trustees  
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Marshall Avenue	FAU-7676	6th Street	9th Street

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Design Engineering Services for the reconstruction of  
Marshall Avenue from 6th Street to 9th Street.

and shall be constructed 30' (face to face) wide  
and be designated as Section 14-00266-01-PV

2. That there is hereby appropriated the (additional  Yes  No) sum of Eighty-Four Thousand  
Dollars ( \$84,000.00 ) for the  
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract ; and,  
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the  
district office of the Department of Transportation.

Approved \_\_\_\_\_

Date \_\_\_\_\_

Department of Transportation

Regional Engineer \_\_\_\_\_

I, Susan J. O'Brien Clerk in and for the  
City of Mattoon  
City, Town or Village  
County of Coles , hereby certify the  
foregoing to be a true, perfect and complete copy of a resolution adopted  
by the City Council  
Council or President and Board of Trustees  
at a meeting on \_\_\_\_\_  
Date  
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this  
\_\_\_\_\_ day of \_\_\_\_\_  
(SEAL)  
\_\_\_\_\_  
City, Town, or Village Clerk

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 09/01/2015 CDR NO: 2015-1637

SUBJECT: Insurance Brokerage Services

SUBMITTAL DATE: 08/26/15

SUBMITTED BY: Kyle Gill, City Administrator

ADVANCE COPY: Gallagher Risk Management Services Inc.

EXHIBITS (If applicable): Proposed Insurance Service Agreement

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$12,000	BUDGETED:	REQUIRED: N/A

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“ I move to authorize the mayor to sign a Insurance Service Agreement designating Arthur J. Gallagher Risk Management Services Inc the City of Mattoon’s “broker of record” for a five year term for workers compensation, property and casualty insurance”.

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Proposals were received in response to the City’s solicitation for insurance brokerage services from Dimond Bros. Agency, and Arthur J. Gallagher Risk Management Services Inc.

In late July, Risk Management Coordinator Judy Winn and Administrator Kyle Gill interviewed the brokers who submitted a proposal. We recommend Gallagher for Mattoon's Brokerage Services Contract. All policies will be placed "net" of any commission.

PROPOSAL	ANNUAL FEE	TERM
Arthur J. Gallagher	\$12,000	5 years
Dimond Brothers	\$18,000	5 years

We concluded that while a local agency (Dimond Brothers) submitted a proposal, Gallagher’s proposal was substantially lower and City staff has had a good working relationship with them.

In addition, we feel Gallagher has more experience with city government exposures, better access to insurance companies that underwrite coverage for city government exposures, and better leverage in helping to adjust claims. While Gallagher’s home office is not located in Mattoon, but they do represent a number of Illinois public entities throughout the state including Bloomington, Carbondale, Coles County, Clark County, Crawford County, Duquoin, Effingham County, Normal, Olney, Peoria, Quincy, and Swansea.

## Insurance Services Agreement

This Insurance Services Agreement ("Agreement") is effective as of October 16, 2015 between \_\_\_\_\_ ("CONTRACTOR") and City of Mattoon, Coles County, Illinois ("CLIENT").

### 1.0 Applicable Documents

This Contract and the Exhibits listed below form the entire agreement between the parties. Any conflict in the terms of the agreement shall be resolved by giving preference first to the provisions of the Contract, then to the Request for Proposals, and then to the Proposal submitted by CONTRACTOR.

#### Exhibits

- 1.1 CLIENT's Request for Proposals (RFP), dated 06/05/2015, for a Broker of Record to place property, casualty and workers compensation coverage and administer an insurance program.
- 1.2 CONTRACTOR's response to CLIENT's RFP for a Broker of Record, dated \_\_\_\_\_.

### 2.0 Definitions

- 2.1 **Broker of Record:** The insurance brokerage firm identified in this Agreement who has been selected through a competitive solicitation to place coverage and administer an insurance program for a designated period, also referred to as the CONTRACTOR herein.
- 2.2 **Commission:** A percentage of the amount of insurance premium generally paid to an insurance broker as full compensation for the placement and on-going administration of insurance program.
- 2.3 **Insurance Premium:** The amount due in one sum or periodically for an insurance policy including any taxes and fees.
- 2.4 **Policy Period:** The period that the policy is in effect.

### 3.0 Term

- 3.1 The initial term of this Agreement shall commence on October 16, 2015 and shall continue in full force and effect until October 15, 2020. This agreement may be extended at the CLIENT's option for additional period(s) upon execution of an amendment hereto providing for such extension.
- 3.2 In the event of expiration or prior termination of the term of this Agreement, the CONTRACTOR shall fully cooperate with CLIENT to provide for the transition to whatever service-replacement method the CLIENT determines to be in its best interest.

#### **4.0 Compensation**

CONTRACTOR will be compensated for performance of services under this Agreement as follows:

- 4.1 Total annual compensation for all brokerage services provided by the CONTRACTOR pursuant to this Agreement shall be a \$\_\_\_\_\_ lump sum fee. This \$\_\_\_\_\_ payment shall be billed and included with annual premium billing. Such amount shall be the sole compensation owing by and to any person by reason of CONTRACTOR's services under this Agreement, except as otherwise provided in this paragraph.
- 4.2 Prior to submitting a proposal for any policy year and in order to be responsive to the CLIENT'S specifications, a principal of the insurance company or pool shall provide written certification to the CLIENT that premiums quoted for the policy year EXCLUDE a broker commission, rebate and/or sales incentive.
- 4.3 Such fee shall include all services provided under this Agreement and all normal business expenses, including all overhead expenses associated with CONTRACTOR's business, such as clerical time and overtime, telephone calls, facsimiles, photocopying, and mailing expenses.
- 4.4 CLIENT shall reimburse CONTRACTOR for actual out-of-pocket travel expenses directly attributable to performance of the services hereunder, which expenses may include travel, lodging and meals during the period of travel.
- 4.5 CONTRACTOR understands and agrees that travel expenses, if reimbursable under this Agreement, shall be reimbursed in accordance with the travel policies of the CLIENT. Travel expenses violating or exceeding the limitations set forth in these policies shall be at CONTRACTOR's own expense.
- 4.6 Compensation for any work not included under this Agreement shall be negotiated with CLIENT in advance of CONTRACTOR commencing the project and memorialized by an amendment to this Agreement.

#### **5.0 Ownership of Documents**

- 5.1 All documents, data and records produced by CONTRACTOR in carrying out CONTRACTOR's obligations and services hereunder, without limitation and whether preliminary or final, shall become and remain the property of CLIENT, except for CONTRACTOR's work papers and documents, data, and records pertaining solely to CONTRACTOR's internal administrative matters.
- 5.2 Subject to subsection (a) above CLIENT shall have the right to use all such documents, data and records without restriction or limitation and without compensation to CONTRACTOR and CONTRACTOR shall have no right or interest therein.
- 5.3 Upon completion of the services provided hereunder or at the termination of this Agreement, all such documents, data, and records shall, at the option of CLIENT, be appropriately arranged, indexed and delivered to CLIENT by CONTRACTOR.
- 5.4 Any documents, data and records given to or prepared by CONTRACTOR under this Agreement (other than publicly available information) shall not be made available to any individual or organization by CONTRACTOR without prior written approval of CLIENT. Any information secured by CONTRACTOR from CLIENT in connection with carrying out the services provided under this Agreement shall be kept confidential unless disclosure of such information is approved in writing by CLIENT.

#### **6.0 CLIENT's Contact Person**

The CLIENT's contact person for this Contract shall be the Mattoon City Administrator. All work performed by CONTRACTOR under this Contract shall be subject to approval by the CLIENT's contact person or his/her designee(s), who shall be responsible for on-going evaluation of



CONTRACTOR's performance and have full authority to direct the CONTRACTOR in areas relating to procedural requirements and other matters within the purview of this Contract.

## **7.0 CONTRACTOR's Contact Person**

CONTRACTOR's contact person shall be:

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This contact person shall be a full-time employee of CONTRACTOR, and any replacement of this contact person, or any other key employees identified in CONTRACTOR's proposal, shall be subject to written approval by the CLIENT's contact person. He or she shall have overall responsibility for the performance of CONTRACTOR's activities under this Contract and shall be authorized to act for and bind the CONTRACTOR in all matters relating to this Contract.

## **8.0 CONTRACTOR Personnel**

The CONTRACTOR shall provide qualified personnel to perform work and provide deliverables as indicated in the RFP and CONTRACTOR's response to the RFP that are exhibits to this Agreement. The CONTRACTOR will ensure that its staff possesses the required professional licenses and certificates, if any, required by the State of Illinois, and a sufficient number of competent personnel to adequately perform CONTRACTOR's Services as described in this Agreement on a timely basis.

CLIENT reserves the right to require replacement of the CONTRACTOR's personnel. The CONTRACTOR also shall provide CLIENT with two weeks' notice (10 business days) of any proposed changes in the CONTRACTOR's assigned personnel. In each instance, the CONTRACTOR shall provide CLIENT's contact person or his/her designee with a resume of the proposed replacement and opportunity to interview and approve the person prior to assigning a person to this Contract.

## **9.0 CONTRACTOR Services and Responsibilities**

CONTRACTOR shall provide the services required by CLIENT including, but not limited to, the following:

### **9.1 Risk Management Services**

- Discuss and identify immediate and long-range risk management objectives
- Implement risk management action plans to achieve identified objectives with assigned responsibilities and timelines
- Identify loss exposures including the use of interviews with key personnel of the CLIENT, loss control inspections, checklists, loss history analysis, policy analysis, financial information and contract analysis
- 4 • Identify alternative risk financing techniques, including deductibles, self-insurance, captives, contractual transfers such as hold harmless/indemnification provisions and commercial insurance
- Evaluate risk financing strategies using in-house resources such as captive feasibility study, actuarial work and loss control services
- Develop alternative risk control plans, including loss prevention and loss reduction guidelines as well as contractual transfers such as leases
- On an annual basis, recommend in writing any changes to the CLIENT's insurance and risk management program which, in CONTRACTOR's judgment, may be in the best interest of the CLIENT.
- Communicate in writing, any material coverage-related issues that may affect operations with a realistic appraisal of the urgency of the matter

### **9.2 Marketing Services**

- Develop a marketing strategy in conjunction with the CLIENT to accomplish goals and objectives.
  - Design risk management program to eliminate gaps or overlaps in insurance policies and provide coverages requested by the CLIENT, to extent such coverages and limits are available.
  - Prepare coverage specifications to solicit the most comprehensive and broadest program available at the most competitive price.
  - Review specifications to ensure the accuracy of underwriting information.
  - Review the insurance marketplace in terms of capacity, solvency, pricing and limitations or extensions of coverage.
  - Prepare timely and efficient marketing submission(s) for the marketplace which articulates the CLIENT's concerns and the CONTRACTOR's professional recommendations for an optimal insurance and risk management program.
- 5
- Negotiate terms, conditions and premiums with underwriters to carry out objectives.
  - Evaluate, analyze and compare underwriter responses for coverage, limits, pricing and companion services; and make recommendations, with supporting rationale, on options best suited to meet the needs of the CLIENT by the second Tuesday of November for each of the subsequent coverage years.
  - Finalize negotiations and execute orders to underwriters to bind coverage by direction of the CLIENT's City Council.
  - Remit policy premiums to underwriters (if CLIENT prefers not to make premium payments directly to underwriters).
- 6
- Provide status reports in writing to CLIENT's management prior to policy anniversaries and renewals outlining marketing efforts and program. Alternatives.

### **9.3 Claims Management Services**

- Obtain loss runs from carriers, in a timely and adequate manner that details losses for each policy, both paid claims and reserves; provide customized loss reports to the CLIENT as needed.
  - Provide assistance on coverage and policy interpretation issues and help the CLIENT defend/resolve claims and lawsuits.
- 7
- Assist in the preparation, filing, negotiation and collection of insurance claims and in the development of strategy on claim collections and claims management generally.
  - Monitor the progress of claim settlements and aggressively assist in seeking prompt payment of claims and in resolving any issue related thereof; audit claim reserves.
  - Respond to claim-related issues and inquiries, and attend meetings, as requested by CLIENT.
  - Provide written review of loss history to identify frequent and/or costly losses; monitor losses to identify trends; assist in identifying loss sources and methods to control losses; and assist in assessing impact of certain losses, as required.

### **9.4 Account Management Services**

- Review on a timely basis for accuracy and compliance with specifications insurance policies, binders, plan documents, service agreements and endorsements for transmittal to CLIENT's designated representative. An explanation of any differences/variances from prior documents is required with indications of their materiality.
- Monitor insurer's financial status and advise immediately of any downgrade, evaluate impact to the CLIENT and recommend actions to be taken to protect the CLIENT's interest.
- Provide complete coverage analysis of proposed and existing policies and provide early warning of rate/coverage changes and impact on the CLIENT's program.
- Review policies for accuracy and completeness, setting target dates for the delivery of the documents.

- Manage document flow of endorsements and agreements for appropriateness and accuracy.
- Perform daily activities such as certificate issuance, binders and endorsement requests as required or as requested by CLIENT's designated representative.
- Provide periodic reports to enable coverage analysis, compliance with insurance requirements and monitoring of claims and coverage limits - reports shall include but not be limited to a listing of claims, allocation of premium, listing of certificates used and others as required by the CLIENT.
- Follow-up for timely issuance of all policies and endorsements. Endeavor to deliver policies and endorsements within sixty (60) days to CLIENT. However, CONTRACTOR will not be held liable for the insurance carriers' performance.
- Provide stewardship report.
- Provide risk analysis to determine adequacy of limits of liability and appropriate deductible amounts.
- Address and respond to questions regarding coverage, program structures, regulatory issues, etc., as required.
- Cooperate with, and assist, any outside or corporate counsel, including consultants and other brokers that CLIENT may utilize.
- Review certain contracts, leases and agreements for insurance requirements, and make recommendations where appropriate.
- Prepare an historical schedule of insurance showing types of coverage, insurer, expiration dates, policy numbers and period, annual premiums, limits, deductibles, aggregates and special terms and conditions as appropriate.
- Maintain current records of all exposures (i.e. property values, payrolls, vehicles).
- Perform account review with underwriters to resolve open issues.
- Coordinate and monitor insurance carrier services to address CLIENT needs.
- Manage services provided by carriers to ensure timetables are kept and quality is consistent.
- Participate in recommendations and reviews as required at various facilities.
- Develop an activity calendar identifying coverage renewals, meeting scheduling as well as specific timeframe to complete identified assignments.
- Obtain answers from underwriters to policy coverage questions.
- Review accuracy of premium invoices from carriers and facilitate direct payment to those carriers' accounts thereby maximizing cash flow to CLIENT.
- Allocate premium by operating fund for the annual budget of the CLIENT.
- Assist in the submission of information necessary for audits required by insurers; reviewing all audits for accuracy.

#### **9.5 Stewardship Reporting Services**

- Confirm coverage placements and provide policy reviews identifying all outstanding items.
- Provide stewardship reports, as required, summarizing current and future services and industry issues.
- Provide comments on the status of major losses incurred during the year.
- Address major business objectives for the upcoming year and evaluate success in meeting the past year's objectives.
- Address philosophy on risk retention for various policies, based on market conditions.

#### **9.6 Other Services**

- Advise on other coverages and other insurance programs/subjects, if requested by CLIENT.
- Provide, with the occurrence or at the request of the CLIENT's contact person, seminars and training sessions.
- Provide CLIENT with periodic reports, orally and in writing, on the status of the insurance marketplace and conduct annual stewardship meeting detailing the status of the insurance program.

## **10.0 CLIENT's Responsibilities**

Subject to all other terms and obligations of this Agreement, CLIENT agrees to:

- 10.1 Appoint the CONTRACTOR as the exclusive broker of record for the CLIENT'S property, casualty and worker compensation insurance program. The CLIENT'S medical, dental and life insurance benefit programs are excluded from the scope of services in this Contract.
- 10.2 Designate a CLIENT representative responsible to interface with the CONTRACTOR's personnel.
- 10.3 Provide, to the best knowledge of the CLIENT's representative, underwriting and other information requested by CONTRACTOR.
- 10.4 Attend, where and when necessary, scheduled meetings to assist CONTRACTOR with the continuing administration requirements for the insurance program.
- 10.5 Pay all appropriate premiums, charges and taxes within the time specified by Illinois statute. In some instances, insurance placements made by CONTRACTOR on behalf of CLIENT may require the payment of state surplus lines of other premium taxes and/or fees in addition to the premium itself. CONTRACTOR will identify any such tax and/or fee prior to inception of the insurance.
- 10.6 Provide CONTRACTOR entry and access to property and sites owned by the CLIENT at all reasonable times during this Agreement.

## **11.0 Termination**

CLIENT and CONTRACTOR acknowledge and agree that the CLIENT and CONTRACTOR shall not terminate this Agreement at any time, unless such termination is the result of a material breach of this Agreement by the other party, which is not cured within 30 days of written notice to the other party. CLIENT may terminate this Agreement without cause on 30 days' written notice to CONTRACTOR.

## **12.0 General Provisions**

- 12.1 **Assignment.** Neither party shall assign this Agreement or transfer any right hereunder, by operation of law or otherwise, without the prior written consent of the other party.
- 12.2 **Counterparts.** This Agreement may be executed simultaneously in one or more counterparts, with the same respect as if the parties executing the several counterparts had executed one counterpart provided, however, that the several executed counterparts shall together constitute one and the same instrument.
- 12.3 **Entire Agreement.** This Agreement contains the entire agreement between the two parties. No waiver, amendment or modification of any covenant, condition, limitation or provisions herein contained shall be valid, unless in writing and duly executed by both parties.
- 12.4 **Governing Law.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois.

- 12.5 Headings. The heading of the Sections herein are inserted for convenience only and are not intended to affect the meaning or interpretation of this Agreement.
- 12.6 Independent Parties. This Agreement does not create an employer/employee relationship between the CONTRACTOR and the CLIENT. Each party is an independent CONTRACTOR with respect to all activities pursuant to this Agreement. Neither party is in any manner the employee, legal representative, or agent of the other for any purpose and shall not have the power to assume or create an obligation or responsibility of any kind in the name of any other party unless specifically provided for in this Agreement.
- 12.7 Notice. Any notices or other communications to be given to either party under this Agreement shall be in writing. Notice, under this Agreement, shall be sufficient only if personally delivered by a commercial delivery service or mailed by certified or registered mail (return receipt requested) to the other party at its address set forth below.

If to the CLIENT:

City Administrator  
 208 North 19<sup>th</sup> Street  
 Mattoon, Illinois 61938

If to CONTRACTOR:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- 12.8 Severability. If any provision of this Agreement shall be determined to be void by any arbitrator or arbitration panel or any court of competent jurisdiction, then such determination shall not affect any other provisions of this Agreement, all of which provisions shall remain in full force and effect; it is the intention of the parties hereto that if any provision of this Agreement is capable of two constructions, one of which would render the provision void and the other of which would render the provision valid, then the provision shall have the meaning which renders the provision valid.
- 12.9 Successors and Assigns. The Agreement shall inure to the benefit of the successors and assigns of the parties except that nothing contained in this Section shall be construed to permit any attempted assignment or transfer that would be in violation of any other provision of this Agreement.
- 12.10 CONTRACTOR certifies that its correct Federal Taxpayer Identification Number is \_\_\_\_\_, and the CONTRACTOR is doing business as a \_\_\_\_\_ whose mailing and billing address is \_\_\_\_\_.

**13.0 Contact Person**

CLIENT expressly approves of \_\_\_\_\_ as CONTRACTOR's initial contact person for the services to be provided pursuant this Contract. CLIENT has the right to approve CONTRACTOR's personnel employed for this Contract. Should CLIENT be dissatisfied for any reason with CONTRACTOR personnel employed for the services, CLIENT shall give CONTRACTOR 60 days' written notice and opportunity to substitute new personnel.

**14.0 Indemnity**

CONTRACTOR agrees to indemnify, defend and save harmless CLIENT, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from

any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by CONTRACTOR in the performance of this Agreement.

**15.0 No Third-Party Beneficiary**

This Agreement is entered into by and between CONTRACTOR and CLIENT for their exclusive benefit. There is no intent by either party to create or establish third-party beneficiary status or rights or their equivalent in any subcontractor, other third party, or other insured, and no such third party shall have any right to enforce any right or enjoy any benefit created or established under this Agreement.

**16.0 Insurance**

Without limiting CONTRACTOR's indemnification of CLIENT and its elected and appointed officers, employees, and agents, and during the term of this Agreement. CONTRACTOR shall provide and maintain at its own expense, the following programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CLIENT and primary to and not contributing with any other insurance maintained by CLIENT. Certificate(s) or other evidence of coverage and certified copy(ies) of additional insured endorsement(s) shall be delivered to CLIENT promptly upon execution of this Agreement, shall specifically identify this Agreement, and shall contain the express condition that CLIENT is to be given written notice by registered mail at least 60 days in advance of any modification or termination of insurance. Failure of CONTRACTOR to procure and maintain the required insurance shall constitute a material breach of contract upon which CLIENT may immediately terminate or suspend this Agreement.

16.1 Errors & Omissions. Liability insurance covering liability arising from any error, omission, commission or negligent act by CONTRACTOR, its officers, agents, employees or subcontractors, in the performance of services hereunder. The insurance shall provide coverage in an amount of not less than two million dollars (\$2,000,000) per claim and shall be hereunder endorsed as follows: "Insurance afforded by this policy shall apply also to the liability assumed by the insured under the contract with CLIENT for broker services, provided such liability results from an error, omission, or negligent act of the insured, its officers, employees, agents, or subcontractors. All other provisions of this policy remain unchanged."

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

CLIENT:

Signature: \_\_\_\_\_  
Tim Gover, Mayor Date \_\_\_\_\_

CONTRACTOR:

Signature: \_\_\_\_\_  
Account Executive Date \_\_\_\_\_

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**Nothing follows**